



# D Y PATIL DENTAL SCHOOL

Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune 412105

*Affiliated to Maharashtra University of Health Sciences, Nashik*

*Recognized by Dental Council of India*



## SELF STUDY REPORT (CYCLE 1) 2018-2023

**Criteria 6: Governance, Leadership and Management**

**Key Indicator: 6.2 Faculty Empowerment Strategies**

**Metric: 6.2.1** The leadership provides clear vision and mission to the Institution. The functions of the Institution and its academic and administrative units are governed by the principles of participation and transparency. Formulation of development objectives, directives and guidelines with specific plans for implementation by aligning the academic and administrative aspects improves the overall quality of the Institutional provisions.

## **ORGANIZATIONAL STRUCTURE**

## **MINUTES OF MEETING**

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**Internal Quality Assurance Cell Committee's Minutes Of Meetings**

**IQAC's Minute of Meeting 2022-2023**



## **D Y PATIL DENTAL SCHOOL**

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

### **Notice**

**Date: 27/12/2022**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 3rd Jan 2023 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



**Dr Anand Shigli**  
**Dean DYPDS**

### **Agenda for the IQAC meeting**

1. Updates on herbal garden and planning of visits
2. Update on Prostho day celebration
3. Update on OMFS day celebration

**Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 03/01/2023









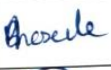

**Agenda for the IQAC meeting**

1. Updates on herbal garden and planning of visits
2. Update on Prosthodontic day celebration
3. Update on OMFS day celebration

**Minutes of the meeting**

1. IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
2. IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
3. The Dean Sir took updates on Prosthodontist day Celebration that will be held on 22<sup>nd</sup> Jan.
4. The Dept of OMFS suggested to celebrate International OMFS by arranging a lecture on the topic evolution and scope of OMFS by renowned surgeon Dr Dolas.
5. The list of additional medicinal plants and saplings for the herbal garden was finalised and quotations for the plants was received.
6. Dr. Pratik Hande, proposed vote of thanks to all.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajamavis	Professor Biochemistry	Absent
4	Dr Sandeep Jethé	Professor, HOD Orthodontics	
5	Dr Anagha Shete	Prof and Head OMDR	
6	Dr Kiran Keswani	Professor Conservative	
7	Dr Rakesh Mutha	Assoc Professor Periodontology	
8	Dr Pratik Hande	Assoc Professor OMFS	
9	Dr Varsha Merani	Assoc Professor Orthodontics	
10	Mr Vinayak Bhosale	Office representative	
11	Mr Mangesh Patil	Maintenance dept	





**D Y PATIL GROUP**

## **D Y PATIL DENTAL SCHOOL**

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### **Notice**

**Date: 28/03/2023**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 4<sup>th</sup> April 2023 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



**Dr Anand Shigli**

**Dean DYPDS**

### **Agenda for the IQAC meeting**

1. Planning of IQAC activities for the year 2023
2. Update on Cons Endo day celebration
3. Updates on feedback system
4. Herbal garden updates
5. Updates on teaching learning methods

### **Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 05/04/2023











### **Agenda for the IQAC meeting**

1. Planning of IQAC activities for the year 2023
2. Update on Cons Endo day celebration
3. Updates on feedback system
4. Herbal garden updates
5. Update on teaching learning method

### **Minutes of the meeting**

1. IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
2. IQAC Co-ordinator briefed the agenda of the meeting to the members.
3. The Cons and Endo day was celebrated on 9th march by Dept of Cons Endo, the topic for the program was rubber dam isolation. The speaker for the program was dr Niranjan Vatkar. Dr Kiran Keswani gave on update on the program details.
4. The department of OMFS had conducted two programs in February, world cancer day on 4<sup>th</sup> February and OMFS day on 13<sup>th</sup> feb. Dr Hermes Dinshaw was the speaker for Cancer day program. He spoke in depth about prevalence of oral Cancer in rural areas and the challenges faced in treatment in rural set up. Dr R S Dolas was the speaker for OMFS day. He spoke about Evolution and advancement in the field of OMFS.
5. Feedback system was analysed. Reports from all stakeholders generated were analysed.
6. The students had a visit to Herbal garden. Updates of the field visit was received.
7. In continuation of horizontal teaching method, department of OMFS and Cons Endo had arranged an interdepartmental discussion for the treatment of anterior dilacerated teeth. The session was attended by students from OMFS, Cons, Pedo and Ortho departments.
8. Dr. Pratik Hande, proposed vote of thanks to all.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Sandeep Jethe	Professor, HOD Orthodontics	
4	Dr Anagha Shete	Prof and Head OMDR	
5	Dr Kiran Keswani	Professor Conservative	
6	Dr Rakesh Mutha	Assoc Professor Periodontology	
7	Dr Pratik Hande	Assoc Professor OMFS	
8	Dr Varsha Merani	Assoc Professor Orthodontics	
9	Mr Vinayak Bhosale	Office representative	
10	Mr Mangesh Patil	Maintenance dept	





## **D Y PATIL DENTAL SCHOOL**

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### **Notice**

**Date: 27/06/2023**

A meeting for the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 4<sup>th</sup> July 2023 in Dean Office at 10.30 am. All invited IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



**Dr Anand Shigli**

**Dean DYPDS**

### **Agenda for the IQAC meeting**

1. Update of NAAC inspection work
2. Planning for PG course in Prostho dept
3. Updates on the Value added courses for the year
4. Updates on herbal garden

### **Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 04/07/2023











#### **Agenda for the IQAC meeting**

1. Update of NAAC inspection work
2. Planning for PG course in Prostho dept
3. Updates on the Value added courses for the year
4. Updates on feedback from stake holders

#### **Minutes of the meeting**

1. IQAC Co-ordinator briefed the agenda of the meeting to the members.
2. Updates on NAAC work with respect to various committees, committee heads, standard operating procedures and minutes of meeting were taken.
3. An update on preparation for university exams for UG was taken. Preparation of internal mark-list and practical exam was discussed.
4. Update was taken from the Prostho department on preparation for starting PG courses. Thorough discussion was done related to infrastructure, curriculum and equipments required.
5. Dr Kamal Shigli discussed on the list of Value added courses that were submitted from various departments, after discussion selected value added courses will be added in clinical curriculum for the current year.
6. Dr Anand Shigli Sir took a review on the feedback form collection from the various stake holders for the ongoing year. Dr Kamal informed the IQAC that the feedback forms are distributed and the report will be submitted by the next meeting
7. Dr. Pratik Hande, proposed vote of thanks to all.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Sandeep Jethé	Professor, HOD Orthodontics	
5	Dr Anagha Shete	Prof and Head OMDR	
6	Dr Kiran Keswani	Professor Conservative	
7	Dr Rakesh Mutha	Assoc Professor Periodontology	
8	Dr Pratik Hande	Assoc Professor OMFS	
9	Dr Varsha Merani	Assoc Professor Orthodontics	
10	Mr Vinayak Bhosale	Office representative	Absent
11	Mr Mangesh Patil	Maintenance dept	



**IQAC's Minute of Meeting 2021-2022**



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL


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### Notice

**Date: 28/12/2021**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 4<sup>th</sup> January 2022 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



  
**Dr Anand Shigli**  
**Dean DYPDS**

#### Agenda for the IQAC meeting

1. Update on value added courses
2. Decide on Institutional best practice/s and distinctiveness for college
3. Preparing list of slow and advanced learners
4. Discussion of student exchange programs
5. Update on Herbal garden

### **Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 04/01/2022







### **Agenda for the IQAC meeting**

1. Update on value added courses
2. Decide on Institutional best practice/s and distinctiveness for college
3. Preparing list of slow and advanced learners
4. Discussion of student exchange programs
5. Update on Herbal garden

### **Outcomes of the meeting**

- 1 IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
- 2 IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
- 3 The Dean congratulated the IQAC and Pedodontics dept for the successful conclusion of Ankuram 21. The South Asian Association of Pediatric Dentistry in collaboration with DYPDS had arranged conference 'Ankuram 21' which was a huge success with participation from India and south Asian delegates.
4. As a part of institutional distinctiveness a student exchange program was proposed. Two colleges were selected as a part of the program. The Krishna Dental College, Karad and Index Dental College were selected for student exchange program.
5. Dean requested the IQAC to prepare a systematic program for student exchange program.
6. The proposed Herbal Garden will be inaugurated on 26<sup>th</sup> January on occasion of republic day. Dr Anand Shigli took an overview on the progress of the work.
7. Dr. Pratik Hande, proposed vote of thanks to all.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
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8	Dr Pratik Hande	Assoc Professor OMFS	
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11	Mr Mangesh Patil	Maintenance dept	







## **D Y PATIL DENTAL SCHOOL**

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### **Notice**

**Date: 29/03/2022**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 5<sup>th</sup> April 2022 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.

  
  
**Dr Anand Shigli**  
**Dean DYPDS**

### **Agenda for the IQAC meeting**

1. Planning & preparation of MUHS UG examinations
2. Update on Oral Cancer Day and OMFS day celebration
3. Update on Cons Endo day celebration
4. Preparation of MOU for CBCT
5. Update on Herbal garden

**Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 05/04/2022








**Agenda for the IQAC meeting**

1. Planning & preparation of MUHS UG examinations
2. Update on Oral Cancer Day and OMFS day celebration
3. Update on Cons Endo day celebration
4. Preparation of MOU for CBCT
5. Update on herbal garden

**Minutes of the meeting**

1. IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
2. IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
3. Oral Cancer day was celebrated on 4<sup>th</sup> Feb. An online webinar was arranged for students and interns, Dr Satyajeet Dandagi was the speaker for the program. He spoke on Oral cancer, its clinical presentation, and recent modalities in management.
4. The Dept of OMFS celebrated world OMFS day by arranging two day program, on day one 11<sup>th</sup> feb Dr JB Garde the speaker spoke on Oral Surgery and its implementation in daily Dental practice.
5. The IQAC has agreed to prepare an MOU with the CBCT centre regarding the CBCT required for Implantology section. CBCT is an essential diagnostic tool for implant planning and oral surgical procedures, integration of CBCT in surgical planning will help in precision in work and avoid complications.
6. The herbal garden was inaugurated in the hands of Dean Dr Anand Shigli on 26<sup>th</sup> Jan on occasion of Republic day. It was followed by field visit by students in the month of February, the students were given introduction of various medicinal herbs and plants.
7. Dr. Rakesh Mutha proposed vote of thanks to all.

**Internal Quality Assurance Cell Committee attendance record**

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**Notice**

**Date: 28/06/2022**

A meeting for the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 5<sup>th</sup> July 2022 in the Dean Office at 10.30 am. All invited IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



  
**Dr Anand Shigli**  
**Dean DYPDS**

**Agenda for the IQAC meeting**

1. Update of feedback forms from stakeholders
2. Approval of value added courses for current academic session
3. Preparation of list of slow and advanced learners
4. Decision on research collaboration

### **Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 05/07/2022












### **Agenda for the IQAC meeting**

1. Update of feedback forms from stakeholders
2. Approval of value added courses for current academic session
3. Preparation of list of slow and advanced learners
4. Decision on research collaboration

### **Minutes of the meeting**

1. IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
  2. IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
  3. A decision on research collaboration with two dental colleges was taken, viz Krishna Dental College Karad and Index Dental College Indore. The collaboration will help in exchange of ideas and innovation and will bring out the best from students in research field.
  4. An update on feedback forms from the Staff and Alumni was taken. Dr Kamal Shigli assured that the forms will be received by next month
  5. A list of value added courses was received from OMDR, Oral path and PHD departments, other departments will be submitting the list by month end. The IQAC will review and approve the courses once the complete list is received
  6. A list of students for slow and advanced learners is prepared. The focus will be to help the students to achieve academic and clinical improvement.
  5. Dr. Pratik Hande, proposed vote of thanks to all
-

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
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### **Notice**

**Date: 27/09/2022**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 4<sup>th</sup> Oct 2022 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.

**Dr Anand Shigli**

**Dean DYPDS**

### **Agenda for the IQAC meeting**

1. Updates on feedback forms from students
2. Update on research collaboration.
3. Update on value added courses.
4. Updates on free denture program by Prostho department



**Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 04/10/2022










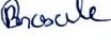

**Agenda for the IQAC meeting**

1. Updates on feedback forms from students
2. Update on research collaboration.
3. Update on value added courses.
4. Updates on free denture program by Prosthodontic department

**Minutes of the meeting**

1. IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
2. IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
3. The feedback forms for the current year were collected from all students, the forms were assessed for any change or corrections in teaching pattern.
4. IQAC also took updates on slow and advanced learner program to help students perform better in university exams. IQAC stressed on carrying out interdepartmental discussion for staff and student benefit.
5. List of value added courses were received from all departments. The selected courses were implemented for current session, feedback was collected both from staff and students.
6. Update on free denture program initiative taken by prosthodontic department was taken. The Dean appreciated the number of registrations received for the program.
7. Dr. Pratik Hande, proposed vote of thanks to all.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	designation	signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
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**IQAC's Minute of Meeting 2020-2021**



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**Notice**

**Date: 05/01/2021**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 12<sup>th</sup> Jan 2021 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.

**Dr Anand Shigli**

**Dean DYPDS**

**Agenda for the IQAC meeting**

1. Updates on Preparations from departments undergoing PG inspection
2. Update on first year orientation day program.
3. Update on Value added courses
4. Update on Mentorship program
5. Initiation of Herbal Garden program



### **Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 12/01/2021











### **Agenda for the IQAC meeting**

1. Updates on Preparations from departments undergoing PG inspection
2. Update on first year orientation day program.
3. Update on Value added courses
4. Update on Mentorship program
5. Initiation of Herbal Garden program

### **Minutes of the meeting**

1. IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
2. IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
3. The Dean asked for the Updates on the preparation from departments undergoing PG inspections. Various aspects like infrastructure, instrument and material requirements, staff requirement was discussed.
4. IQAC suggested on upgrading with latest equipment and instruments for the same. Accordingly, equipment such as Dental Microscopes, Laser and Intra-oral cameras quotations were procured.
5. IQAC also took an update on Slow and advanced learners. Dean sir stressed on the importance of student's participation in conferences and paper presentations
8. An update on preparation for university exams for UG was taken. Preparation of internal mark-list and practical exam was discussed.
9. The Dean also asked for Updates on Library book purchases.
10. Members suggested to initiate Herbal Garden program and renovate the PHC department.
11. As related to Value added courses, members suggested few good topics which were as follows: Comprehensive Tobacco Cessation Course, Use Of Intraoral Camera For Patient Education And Motivation, Basics of Patient Communication and Relationship Building for BDS Intern students, Current concepts in cosmetic dentistry for general practitioner, Insights of Suturing, Advances In Periodontal Surgery – Electrocautery
12. For mentorship program, log books were distributed to the first year students and the mentors were allocated for them. The mentors should be instructed to keep the log book updated
13. Dr. Pratik Hande, proposed vote of thanks to all

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Sandeep Jetha	Professor, HOD Orthodontics	
5	Dr Anagha Shete	Prof and Head OMDR	
6	Dr Kiran Keswani	Professor Conservative	
7	Dr Rakesh Mutha	Assoc Professor Periodontology	
8	Dr Pratik Hande	Assoc Professor OMFS	
9	Dr Varsha Merani	Assoc Professor Orthodontics	
10	Mr Vinayak Bhosale	Office representative	Absent
11	Mr Mangesh Patil	Maintenance dept	





**D Y PATIL GROUP**


**D Y PATIL DENTAL SCHOOL**

Affiliated to the Maharashtra University of Health Sciences, Nashik  
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**Notice**

**Date: 30/03/2021**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 6<sup>th</sup> April 2021 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.

  
**Dr Anand Shigli**  
**Dean DYPDS**

**Agenda for the IQAC meeting**

1. Update on PG orientation day
2. Update on OMFS day celebration
3. Discussion of strategic plan of the year 2020-21
4. Discussion for intraoral camera procuring



**Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 06/04/2021





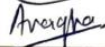
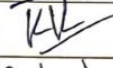
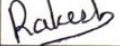
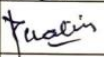

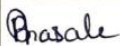

**Agenda for the IQAC meeting**

1. Update on PG orientation day
2. Update on OMFS day celebration
3. Discussion of strategic plan of the year 2020-21
4. Discussion for intraoral camera procuring

**Outcomes of the meeting**

1. IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
2. IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
3. Dept of Pedodontics in collaboration with SAAPD will be arranging 'Ankuram' Pedo conference in Dec 21. IQAC took an update on preparation.
4. OMFS day was celebrated on 13<sup>th</sup> Feb. Dr Rajshekhar Halli was the speaker for the event. He spoke extensively on Oral Cancer. The students from final year and Interns attended the program
5. An update on preparation from the respective departments was taken for PG inspection
6. Department of OMDR and Periodontology had requested for intra-oral camera for patient awareness and education. The Dean and IQAC appreciated the idea and assured to provide the same.
7. A detailed discussion was carried out regarding arrangements for university UG exams taking into consideration the Covid restrictions.
8. Dr. Pratik Hande, proposed vote of thanks to all

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Sandeep Jethe	Professor, HOD Orthodontics	
5	Dr Anagha Shete	Prof and Head OMDR	
6	Dr Kiran Keswani	Professor Conservative	
7	Dr Rakesh Mutha	Assoc Professor Periodontology	
8	Dr Pratik Hande	Assoc Professor OMFS	
9	Dr Varsha Merani	Assoc Professor Orthodontics	
10	Mr Vinayak Bhosale	Office representative	
11	Mr Mangesh Patil	Maintenance dept	





**D Y PATIL GROUP**

**D Y PATIL DENTAL SCHOOL**

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**Notice**

**Date: 29/06/2021**

A meeting for the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 6<sup>th</sup> July 2021 in Dean Office at 10.30 am. All invited IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



  
**Dr Anand Shigli**  
**Dean DYPDS**

**Agenda for the IQAC meeting**

1. Update on the slow and advanced learner program
2. Planning of forthcoming PG inspections
3. Update on the feedback from stake holders, staff students and alumni
4. Discussion of LMS and teaching-learning innovations

### **Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 06/07/2021

### **Agenda for the IQAC meeting**

1. Update on the slow and advanced learner program
2. Planning of forthcoming PG inspections
3. Update on the feedback from stake holders, staff students and alumni
4. Discussion of LMS and teaching-learning innovations

### **Minutes of the meeting**

1 IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.

2 IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.

3 An update on slow learner was taken. Betterment exams were planned for students who had scored poorly in internal exams. Feedback was collected from the students as regards to difficulties faced for exam preparations












4. An update on preparation from the respective departments was taken for PG inspection. An update on material and instruments requirement, library up gradation was taken from respective departments.

5. The Learning Management Software (LMS) I-Guru was initiated in the Institute for better management.

6 IQAC stressed n the importance of vertical and horizontal pattern of teaching for various Medical and Dental subjects. In accordance with which department of Oral surgery and Orthodontics had arranged an interdepartmental discussion for ortho case with multiple impacted teeth. Treatment plan with detailed sequencing was discussed. The dean appreciated the idea of triple O program and motivated other department to initiate similar program.

7. Dr. Pratik Hande, proposed vote of thanks to all.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Sandeep Jethé	Professor, HOD Orthodontics	
5	Dr Anagha Shete	Prof and Head OMDR	
6	Dr Kiran Keswani	Professor Conservative	
7	Dr Rakesh Mutha	Assoc Professor Periodontology	
8	Dr Pratik Hande	Assoc Professor OMFS	
9	Dr Varsha Merani	Assoc Professor Orthodontics	
10	Mr Vinayak Bhosale	Office representative	
11	Mr Mangesh Patil	Maintenance dept	





D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

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### Notice

**Date: 05/10/2021**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 12<sup>th</sup> Oct 2021 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



  
**Dr Anand Shigli**  
**Dean DYPDS**

#### Agenda for the IQAC meeting

1. Planning & preparation of NAAC
2. Report of geriatric day celebration from Dept of Prosthodontics held on 4<sup>th</sup> Oct 21.
3. Report of IQAC activities for the year 2021
4. Discussion of strategic plan of the year 2022
5. Update on VACs and FDPs

**Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 12/10/21












**Agenda for the IQAC meeting**

1. Planning & preparation for NAAC inspection
2. Report of geriatric day celebration from Dept of Prosthodontics held on 4<sup>th</sup> Oct 21.
3. Report of IQAC activities for the year 2021
4. Discussion of strategic plan of the year 2021-22
5. Update on VACs and FDPs

**Minutes of the meeting**

1. IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
2. IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
3. Update of Value-added courses for the students and faculty development programmes was taken. A list of value added programs were suggested from all departments, after thorough discussion topics for current academic session were selected.
4. An update on Prelims exams for referred batch of all years was taken which will be held in 2nd and 3rd week of October.
6. The Geriatric day was celebrated on 1st October by Dept of Prosthodontics. Dr Kamal Shigli gave on update on the program details.
7. The feedback forms from all stakeholders were received.
8. Dr Pratik Hande concluded the meeting with a vote of Thanks.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Sandeep Jethe	Professor, HOD Orthodontics	
5	Dr Anagha Shete	Prof and Head OMDR	
6	Dr Kiran Keswani	Professor Conservative	
7	Dr Rakesh Mutha	Assoc Professor Periodontology	
8	Dr Pratik Hande	Assoc Professor OMFS	
9	Dr Varsha Merani	Assoc Professor Orthodontics	
10	Mr Vinayak Bhosale	Office representative	
11	Mr Mangesh Patil	Maintenance dept	



**IQAC's Minute of Meeting 2019-2020**



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

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### Notice

**Date: 03/01/2019**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 8<sup>th</sup> January 2019 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



  
**Dr Anand Shigli**  
Dean DYPDS

#### Agenda for the IQAC meeting

1. Decide on Course outcomes and Graduate attributes for BDS and MDS.
2. Decide on Institutional best practice/s and distinctiveness for college.
3. Planning of IQAC activities for the year 2019
4. Discussion on Teaching learning methods and its implementation.
5. Discussion of strategic plan of the year 2019-20

### **Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 08/01/2019


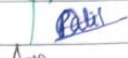



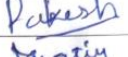
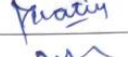


### **Agenda for the meeting**

1. Decide on Course outcomes and Graduate attributes for BDS and MDS.
2. Decide on Institutional best practice/s and distinctiveness for college.
3. Planning of IQAC activities for the year 2019
4. Discussion on Teaching learning methods and its implementation.
5. Discussion of strategic plan of the year 2019-20

### **Minutes of the meeting**

- 1 IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
- 2 IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
- 3 Dr Anagha Shete gave an introduction on Course outcomes and Graduate attributes for BDS and MDS curriculum. Dr Arti discussed on its importance and implementation in the curriculum. It was decided to discuss and prepare the course outcome objectives and graduate attributes in the next meeting.
- 4 Dr Varsha Merani discussed on the Institutional best practice and distinctiveness for the college. Dr Anand Shigli requested the committee to prepare list of practices and distinctiveness, and that it should be finalised in the next meeting.
- 5 Dr Arti discussed on the various aspects of teaching learning methods, it was decided to prepare SOP regarding the same, and its implementation from the current teaching session.
- 7 Mr C.S. Patil, gave suggestions regarding display boards, alumni meet, and its academic importance in accreditation process.
- 8 An update on preparation for university exams for UG was taken. Preparation of internal mark-list and practical exam was discussed.
- 9 An idea to initiate centralised software for staff/student attendance and learning management system (LMS) was discussed. Proposals were invited for quotations of the same.
- 10 Members suggested to initiate dental health awareness program for general public.
- 11 Dr. Pratik Hande, proposed vote of thanks to all

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Anagha Shete	Prof and Head OMDR	
5	Dr Kiran Keswani	Professor Conservative	
6	Dr Rakesh Mutha	Assoc Professor Periodontology	
7	Dr Pratik Hande	Assoc Professor OMFS	
8	Dr Varsha Merani	Assoc Professor Orthodontics	
9	Mr Vinayak Bhosale	Office representative	Absent
10	Mr Mangesh Patil	Maintenance dept	





D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

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### Notice

**Date**

**26/03/2019**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 2<sup>nd</sup> April 2019 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



**Dr Anand Shigli**

**Dean DYPDS**

### Agenda for the IQAC meeting

1. Planning & preparation of NAAC a
2. Decide on Institutional best practice/s and distinctiveness for college
3. Planning of IQAC activities for the year 2019
4. Update on OMFS day celebration.
5. Update on Cons Endo day celebration.9ij

### **Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 02/04/2019












### **Agenda for the IQAC meeting**

1. Planning & preparation of NAAC, discussion of course outcomes and graduate attributes
2. Decide on Institutional best practice/s and distinctiveness for college
3. Planning of IQAC activities for the year 2019
4. Planning and preparation for UG and PG academic session for 2019
5. Discussion of strategic plan of the year 2019-20

### **Outcomes of the meeting**

- 1 IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
- 2 IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
- 3 Dr Arti did a brief presentation on Course outcomes and graduate attributes, during their training, dental graduates are expected to acquire comprehensive knowledge, essential skills, and appropriate attitudes necessary for general dental practice, for MDS students along with this attributes objective of post-graduate training is to equip students with advanced competence in both general and specialized areas of interest, preparing them for careers in teaching, research, and specialized practice. The training should aim to cultivate high clinical proficiency in the subject and foster competence in research methodologies within the respective field.
- 4 Status of NAAC accreditation process till date was informed to all IQAC members.
- 5 Dr Shigli welcomed Dr Sandeep Jethe, HOD dept of Orthodontics to the IQAC
- 6 As related to Institutional Distinctiveness two ideas were accepted by Dean Sir and IQAC. Department of Prosthodontics suggested concessional treatment charges for the needy patients and free treatments for the extremely needy and/ or patient with academic interest. Department of Preventive health and community gave an idea of adoption of schools for the programme under title 'Caries free School'. Also the idea of offering comprehensive healthcare to the old age homes and orphanages was proposed and accepted
- 7 An update on preparation for university exams for UG was taken. Preparation of internal mark-list and practical exam was discussed.
- 8 Discussion on centralised software for staff/student attendance and learning management system (LMS) was done. IQAC felt that the quotations received were insufficient and need further discussion for approval.
- 9 The dept. of Cons and Endo had arranged a lecture on topic Endo-buzz on occasion of Cons and Endo Day on 5<sup>th</sup> march. Dr Manoj Nair was the speaker for the program. He highlighted the importance of good irrigation protocols and advanced obturation techniques.
- 10 Dr. Pratik Hande proposed the vote of thanks to all.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Sandeep Jethi	Professor, HOD Orthodontics	
5	Dr Anagha Shete	Prof and Head OMDR	
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**D Y PATIL GROUP**

**D Y PATIL DENTAL SCHOOL**


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**Notice**

**Date: 25/06/2019**

A meeting for the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 2<sup>nd</sup> July 2019 in Dean Office at 10.30 am. All invited IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



  
**Dr Anand Shigli**  
Dean DYPDS

**Agenda for the IQAC meeting**

1. Advanced and slow learners program update.
2. Planning of forthcoming MUHS UG exams
3. Update on the mentorship program
4. Discussion on various VACs
5. Discussion on best practices and LMS software

**Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 02/07/2019

**Agenda for the IQAC meeting**

1. Advanced and slow learners program update.
2. Planning of forthcoming MUHS UG exams
3. Update on the mentorship program
4. Discussion on various VACs
5. Discussion on best practices and LMS software

**Minutes of the meeting**

1 IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.

2 IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.

3 A list of Value-added courses for the students was invited from all the departments, it was decided to conduct one value added program from every department each year.

4. Under the mentorship program, each staff will be allotted two students from every academic year. The staff must monitor the academic development of the students, help them in their academic difficulties. A logbook will be provided to the student, staff has to make sure to get it updated from the student every now and then.

6 As a part of institutional best practices Department of Preventive health and community gave an idea of adoption of two schools for the programme under title 'Caries free School'. The PHC dept was asked to implement the program as soon as possible and full support to the initiative was shown from all other departments.

7 An update on preparation for university exams for UG was taken. Preparation of internal mark-list and practical exam was discussed.












8 Learning management system (LMS) software was finalised after discussion among HOD and IQAC members.

9 Under the Advanced and slow learner program, advance performers will be encouraged for advanced assignments, projects, and intercollege event, seminar conducted by students, conferences, workshop participation, publication and research work.

For slow performer student special attention will be paid to them and encouraged to attend special programs like revision classes, demonstration and discussion, assignment solving sessions, remedial exams/classes, and model-work to improve clinical skills.

10 Dr. Pratik Hande, proposed vote of thanks to all.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Sandeep Jethe	Professor, HOD Orthodontics	
5	Dr Anagha Shete	Prof and Head OMDR	
6	Dr Kiran Keswani	Professor Conservative	
7	Dr Rakesh Mutha	Assoc Professor Periodontology	
8	Dr Pratik Hande	Assoc Professor OMFS	
9	Dr Varsha Merani	Assoc Professor Orthodontics	
10	Mr Vinayak Bhosale	Office representative	
11	Mr Mangesh Patil	Maintenance dept	





D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

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### Notice

**Date**

**24/09/2019**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 1- Oct 2019 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



  
**Dr Anand Shigli**  
**Dean DYPDS**

### Agenda for the IQAC meeting

1. Updates on faculty development program
2. Update on Slow and advanced learner program
3. Planning and preparation for MUHS exams
4. Preparation of Scientific society meeting
5. Updates on free denture program by Prosthodontics department

### **Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 01/10/2019












### **Agenda for the IQAC meeting**

1. Updates on faculty development program
2. Update on Slow and advanced learner program
3. Planning and preparation for MUHS exams
4. Preparation of Scientific society meeting
5. Updates on free denture program by Prosthodontics department

### **Minutes of the meeting**

1. IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
2. IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
3. Update of Value-added courses for the students and faculty development programmes was taken. Dean Sir emphasized the need to conduct Academic as well as professional faculty development programs.
4. The criteria heads of the NAAC gave updates on their work progress. IQAC also took updates on problems and short comings faced by criteria head.
5. IQAC also took updates on the slow and advanced learner programs. The overall reports of the special lectures and clinical demonstration taken for slow learners from all departments was noted.
6. Under Teaching Learning method initiative Dr. Arti suggested Vertical and horizontal teaching methodology and explained its advantages. Dr Pratik Hande suggested Triple O program under which departments of Oral Surgery, OMDR and oral Pathology can have interdepartmental discussions once a month, he also suggested that Oral surgery staff can take few lectures of Anatomy as a part of Vertical teaching method. Both the ideas were appreciated and approved by IQAC.
7. An update on preparation for university exams for UG was taken. Preparation of internal mark-list and practical exam was discussed.
8. Update on free denture program initiative by Prosthodontics department was taken.
9. Dr. Pratik Hande, proposed vote of thanks to all.

### Internal Quality Assurance Cell Committee attendance record

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Sandeep Jethé	Professor, HOD Orthodontics	
5	Dr Anagha Shete	Prof and Head OMDR	
6	Dr Kiran Keswani	Professor Conservative	
7	Dr Rakesh Mutha	Assoc Professor Periodontology	
8	Dr Pratik Hande	Assoc Professor OMFS	
9	Dr Varsha Merani	Assoc Professor Orthodontics	
10	Mr Vinayak Bhosale	Office representative	
11	Mr Mangesh Patil	Maintenance dept	





**D Y PATIL GROUP**

**D Y PATIL DENTAL SCHOOL**


Affiliated to the Maharashtra University of Health Sciences, Nashik  
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**Notice**

**Date: 28/01/2020**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 4<sup>th</sup> Feb 2020 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



  
**Dr Anand Shigli**  
**Dean DYPDS**

**Agenda for the IQAC meeting**

1. Update on Vertical and horizontal teaching learning method.
2. Update on value added courses
3. Planning and preparation for PG inspection for depts. Of Cons, Ortho and Pedo.
4. Update on mentorship program
5. Discussion on initiation of PG programs
6. Library book collection and subscription for E-journals

### **Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 04/02/2020












### **Agenda for the IQAC meeting**

1. Update on Vertical and horizontal teaching learning method.
2. Update on value added courses
3. Planning and preparation for PG inspection for depts. Of Cons, Ortho and Pedo.
4. Update on mentorship program
5. Discussion on initiation of PG programs
6. Library book collection and subscription for E-journals

### **Minutes of the meeting**

1. IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
2. IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
3. Dr Pratik Hande gave a brief on Vertical and horizontal teaching method adopted by dept of Oral surgery. In Vertical teaching staff from oral surgery are taking topics relate to Head and Neck region, while in horizontal teaching the triple O interdepartmental discussions have started where special emphasis is given on Red and White lesions in oral cavity.
4. College has planned to start Post graduate courses in various departments, the IQAC had called for ideas from all departments regarding feasibility for starting the PG in their respective departments. Inputs were taken by the IQAC.
5. An update on preparation for university exams for UG was taken. Preparation of internal mark-list and practical exam was discussed.
6. IQAC has given suggestion for increasing the library book collection and subscription for E-journals.
7. Dr. Pratik Hande, proposed vote of thanks to all.

### Internal Quality Assurance Cell Committee attendance record

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Sandeep Jethé	Professor, HOD Orthodontics	
5	Dr Anagha Shete	Prof and Head OMDR	
6	Dr Kiran Keswani	Professor Conservative	
7	Dr Rakesh Mutha	Assoc Professor Periodontology	
8	Dr Pratik Hande	Assoc Professor OMFS	
9	Dr Varsha Merani	Assoc Professor Orthodontics	
10	Mr Vinayak Bhosale	Office representative	
11	Mr Mangesh Patil	Maintenance dept	





## D Y PATIL DENTAL SCHOOL


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### Notice

**Date: 08/09/2020**

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 15<sup>th</sup> September 2020 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



  
**Dr Anand Shigli**  
**Dean DYPDS**

#### Agenda for the IQAC meeting

1. Planning & preparation of central clinic with proper triage for covid prevention
2. Planning of student classes and exam conduction taking consideration for covid protocol.
3. Updates on standard guidelines to be followed for clinics.

### **Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 15/09/2020












### **Agenda for the IQAC meeting**

1. Planning & preparation of central clinic with proper triage for covid prevention
2. Planning of student classes and exam conduction taking consideration for covid protocol.
3. Updates on standard guidelines to be followed for clinics.

### **Minutes of the meeting**

- 1 IQAC Co-ordinator Dr. Arti Hajarnavis welcomed Hon. Chairman and all IQAC members.
- 2 IQAC Co-ordinator Dr. Arti Hajarnavis briefed the agenda of the meeting to the members.
- 3 due to unprecedented events from Covid the college activities had taken a toll and student classes (offline classroom) had got hampered.
4. The Dean had requested the IQAC members to plan for student lecture schedules as well clinical activities. The triaging for Clinic was planned. Accordingly, a central Clinic was planned in the Oral Surgery department.
- 5 To start with only check-up of patients would be performed after Due Covid precautions. The treatments would be deferred until further instructions from the authority.
6. As related to exam, an online mode of exams will be conducted both for theories and practicals, the viva will be conducted on video call method, and accordingly the evaluation will be done.
7. Dr. Pratik Hande, proposed vote of thanks to all.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Sandeep Jethé	Professor, HOD Orthodontics	
5	Dr Anagha Shete	Prof and Head OMDR	
6	Dr Kiran Keswani	Professor Conservative	
7	Dr Rakesh Mutha	Assoc Professor Periodontology	
8	Dr Pratik Hande	Assoc Professor OMFS	
9	Dr Varsha Merani	Assoc Professor Orthodontics	
10	Mr Vinayak Bhosale	Office representative	
11	Mr Mangesh Patil	Maintenance dept	



**IQAC's Minute of Meeting 2018-2019**



**D Y PATIL GROUP**

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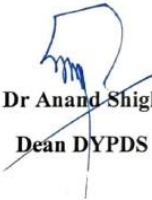
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**Notice**

**Date:02/07/2018**

A meeting for the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 3rd July 2018 in Dean Office at 10.30 am. All invited IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



  
**Dr Anand Shigli**  
**Dean DYPDS**

**Agenda for the IQAC meeting**

1. Planning & preparation of IQAC
2. Preparation of SOP for IQAC
3. Planning and scheduling of IQAC activities for the year 2018 and 19
4. Preparation and Introduction of Slow and advanced learners
5. Introduction to obtain structured feedback on syllabus from the stake holders

**Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

**Date of Meeting** 03/07/2018



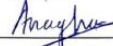

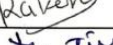
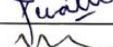
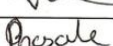
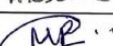
**Agenda for the IQAC meeting**

1. Planning & preparation of IQAC
2. Preparation of SOP for IQAC
3. Planning and scheduling of IQAC activities for the year 2018 and 19
4. Preparation and Introduction of Slow and advanced learners
5. Introduction to obtain structured feedback on syllabus from the stake holders

**Minutes of the meeting**

- 1 Mr C S Patil welcomed all IQAC members.
- 2 Dean Dr. Anand Shigli briefed the agenda of the meeting to the members.
- 3 Dr Shigli introduced the need for and importance of IQAC, also the role of IQAC for preparation of NAAC inspection.
- 4 Status of NAAC accreditation process till date was informed to all IQAC members.
- 5 Dr Shigli also introduced the concept of Institutional Best practices and Institutional distinctiveness.
- 6 It was decided to prepare a detailed SOP for IQAC and determine the schedule and frequency of IQAC meetings.
7. A quarterly meeting preferably on first Tuesday of the month was decided for IQAC meeting. If it overlaps with vacation time or if majority members cannot make it for the meeting than it will be conducted on next feasible Tuesday
- 8 Dr Anagha Shete introduced the concept of Slow and advanced learners, formulation of SOP and its implementation.
9. Dr Anand Shigli Sir stressed on the introduction of structured feedback regarding the dental syllabus from the stakeholders, he suggested to form a committee which would look after feedback collection and structuring of the same, SOP of the same will be discussed n the next meeting.
- 9 Mr C S Patil proposed the vote of thanks.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	Signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Anagha Shete	Prof and Head OMDR	
5	Dr Kiran Keswani	Professor Conservative	
6	Dr Rakesh Mutha	Asso. Professor Periodontology	
7	Dr Pratik Hande	Asso. Professor OMFS	
8	Dr Varsha Merani	Asso. Professor Orthodontics	
9	Mr Vinayak Bhosale	Office Representative	
10	Mr Mangesh Patil	Maintenance department	



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

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Dr. S.

Ref No: DYPDS/

Date:25/09/2018

### Notice

A meeting of the Internal Quality Assurance Cell of D Y Patil Dental School will be held on 9<sup>th</sup> Oct 2018 in Dean Office at 10.30 am. All IQAC members are requested to keep yourself available for the meeting with preparation for the following agenda of the meeting.



**Dr Anand Shigli**  
Dean DYPDS



### Agenda for the IQAC meeting

1. Planning & preparation of IQAC
2. Planning of winter vacation schedule
3. Introduction and discussion on SOP for IQAC
4. Discussion on SOP of Slow and advanced learners
5. Introduction of Mentorship program.

Dr D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune 412 105  
• Phone (020) 35037779 • E Mail : dean@dypds.com

**Key Meeting Outcomes:**

**Meeting Title:** Internal Quality Assurance Cell

Date of Meeting 09/10/2018











**Agenda for the IQAC meeting**

1. Planning & preparation of IQAC
2. Planning of winter vacation schedule
3. Introduction and discussion on SOP for IQAC
4. Discussion on SOP of Slow and advanced learners
5. Introduction of Mentorship program

**Minutes of the meeting**

- 1 Dr Anand Shigli welcomed the new members of IQAC and congratulated Co-ordinator Dr. Arti Hajarnavis
- 2 IQAC Co-ordinator briefed the agenda of the meeting to the members.
- 3 Initiatives taken by IQAC for planning and preparation for NAAC was discussed in detail. All the members were asked to share ideas as related to various criteria.
- 4 Status of NAAC accreditation process was informed to all IQAC members. The criteria of NAAC were distributed among various departments and criteria heads were nominated to monitor the proceedings on NAAC work.
5. The SOP for IQAC was presented before the members, all the points were thoroughly discussed and approved by the members
6. SOP of Slow and advanced learners were discussed. With reference to the first internal exam marks, students scoring more than seventy five percent marks will be grouped in advanced learners while students securing less than fifty percent marks will be in slow learner. Slow learners will have additional lectures, problem solving sessions and if needed betterment exams. While advanced learners will have add on/ value added lectures/ clinical discussions, also they will be encouraged to attend conferences and present paper/posters.
7. SOP of the structured Feedback committee was discussed. Feedback from stake holders helps to evaluate the policies of the institute and modify it if required. The feedback committee would consist of chairman, co-ordinator and members, they will have the responsibility of collecting feedback from all stake holders including staff, students, alumni, professionals and employers. Based on feedback received policies would be decided/modified
8. The Mentorship program will be introduced in the coming academic session; the committee should prepare SOP for the same and present in the next meeting.
9. Winter vacation schedule was prepared and put-forth in the meeting for approval. After Discussion the winter vacation schedule was approved.
10. Dr. Pratik Hande proposed the vote of thanks.

**Internal Quality Assurance Cell Committee attendance record**

Sr no	Name of the faculty	Designation	signature
1	Dr Anand Shigli	Dean	
2	Mr C S Patil	Office representative	
3	Dr Arti Hajarnavis	Professor Biochemistry	
4	Dr Anagha Shete	Prof and Head OMDR	
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9	Mr Vinayak Bhosale	Office representative	
10	Mr Mangesh Patil	Maintenance dept	



**INSTITUTIONAL ETHICS COMMITTEE**

First Ethical Committee meeting was attended by following staff members in Dept. of Periodontology at 2.00 pm on 8<sup>th</sup> June 2018.

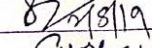
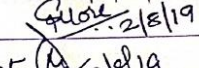
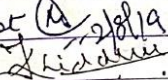
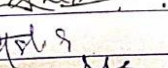
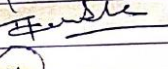
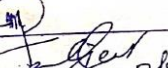
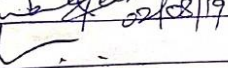
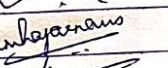
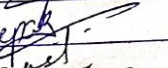
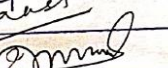
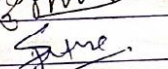
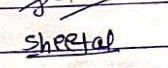

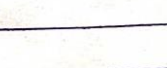
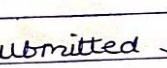
- ① Dr. Shobha More *Shobha*
- ② Dr. Kamal Shigri *Kamal*
- ③ Dr. Kalibabre. *Kalib*
- ④ Dr. Madhav Murtalik *Madhav*
- ⑤ Dr. Arti Hajamari's *Arti*
- ⑥ Dr. Nandita Bansal *Nandita*
- ⑦ Dr. Deepak Nayal *Deepak*

Agenda of the meeting :-

- ① Formation & approval of Committee
- ② Dr. Madhav Sir Suggested to be a member rather than Secretary.
- ③ Formation of whatsapp group.
- ④ Arrange Orientation programme for Committee Members.

2<sup>nd</sup> Aug 2019

1<sup>st</sup> IECDYPDS meeting to assess the scientific proposals was attended by following IEC members at CAP centre at 11.00 am on 2<sup>nd</sup> Aug 2019.

- ① Dr. Sarang. Deshmukh Chairman 
- ② Dr. Shobha. More Member Secretary 
- ③ Dr. Madhav. Mutalik Basic Medical Scientist 
- ④ Dr. Kamaljeet. Sirdu Legal Expert 
- ⑤ Dr. Sangram. Tadhar Clinician 
- ⑥ Ms. Trushna. Kamble Social Worker 
- ⑦ Dr. Anand. Shigle Scientific Member 
- ⑧ Dr. Kamal. Shigle - Member 
- ⑨ Dr. Kovibassappa - Member 
- ⑩ Dr. Arati. Hajannaris - Member 
- ⑪ Dr. Deepak. Nagpal - Member 
- ⑫ Dr. Nandita. Bansal - Member 
- ⑬ Dr. Suras. Vaze - Member 
- ⑭ Dr. Sandeep. - Member 
- ⑮ Ms. Sheetal - Layperson 

Agenda:

- ① To review 7 scientific proposals submitted by staff of DYPDS.

18<sup>th</sup> Oct 2019

2<sup>nd</sup> IECDYPDS meeting to assess research proposals of MUHS Long Term Research grant (LTRG) was attended by following members at CAP centre at 10.30am on 18<sup>th</sup> October 2019

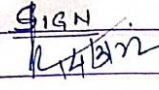
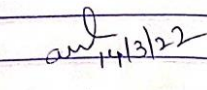
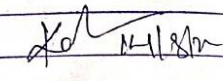
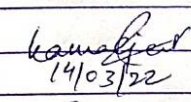
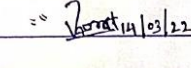
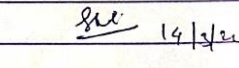
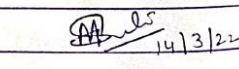
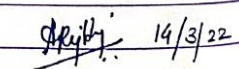
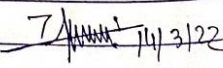
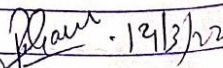

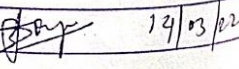
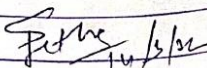
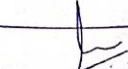
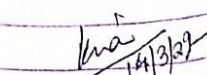
- ① Dr. Shobha. More - Member Secretary Shobha 18/10/19
- ② Dr. Madhav. Mutalik - Basic Medical Scientist Madhav 18/10/19
- ③ Dr. Anand Shigli - Scientific Member
- ④ Dr. Kamal Shigli - Member Kamal Shigli 18/10/19
- ⑤ Dr. Karibassappa - Member Karibassappa 18/10/19
- ⑥ Dr. Arati Hajirani - Member Arati 18/10/19
- ⑦ Dr. Nandita. Bansal - Member Nandita 18/10/19
- ⑧ Dr. Anagha. Shete - Member Anagha 18/10/19
- ⑨ Dr. Varze - Member Varze 18/10/19
- ⑩ Dr. Sandeep - Member Sandeep 18/10/19

Agenda:

- ① To review 4 research proposals of MUHS Long Term Research grant (LTRG) submitted by staff and Short term Research grant (STRG) by students.

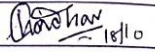
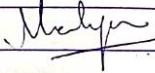
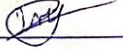

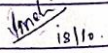


IEC - DYPDS MEETING - 14<sup>th</sup> March 2022.

The meeting of the Institutional Ethical Committee was conducted on 14<sup>th</sup> March 2020 at 10.00 am, to review the study proposals of PG students and staff members. The following members were present for the meeting -

<u>NAME</u>	<u>SIGN</u>
1) Dr. Sarang Deekmukh (Chairman) -	
2) Dr. Arti Hajarnavis (Member Secretary) -	
3) Dr. Karibassapa - Member -	
4) Dr. Kamal Shighi - Member -	
5) Prof. Sheetal - Iyastan -	
6) D. Anaghe Shete - Presenter	
7) Dr. Mainal Shete - Presenter	
8) Dr. Ashwini Norkar - Presenter	
9) Dr. Vansha Kulkarni - Presenter	
10) Dr. Prakash Gawali - PG Guide	
11) Dr. Richa God - Lecturer	
12) Dr. Shailesh Doyre - Reader	
13) Dr. Sandesh Jete - Reader	
14) Dr. Vansha Merani - Reader (also)	
15) Dr. Kuan Keswani - Prof (Cons)	

## IEC - DYPDS MEETING - 18<sup>th</sup> Oct. 2022

The meeting of the Institutional Ethical committee was conducted on 18<sup>th</sup> Oct. 2022 at 11:00 am to review the study proposal of PG students and staff members. The following members were present for the meeting -

NAME		Sign
1) Dr. Sarang Deshmukh (chairman)	-	
2) Dr. Arti Hajarnavis (member Secretary)	-	and
3) Dr. Karibassapa	Member	-
4) Dr. Kamal Shigli	Member	-
5) Dr. Geetanjali Jadhav	Researcher	- 
6) Dr. Malya . A.	Researcher	- 
7) Dr. Tanya Roy		- 
8) Dr. Reehi Rankawat		- 
9) Dr. Vijayalaxmi Mohite		- 
10) Ms. Vaishnavi Lolage		- 
11) Dr. Manjiri Raje		- 

## IEC - DYPPS MEETING - 21 March 2023

The meeting of the Institutional Ethical Committee was conducted on 21<sup>th</sup> March 2023 at 9:30 am to review the study of proposal of PG student and staff members. The following members were present for the meeting -

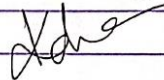
Name

Sign

Dr. Arti Hajarpavis (member Secretary)

and  
21/3/23

Dr. Kamibassapa



Dr. Kamal Shigle

Kamal Shigle  
21/03/2023

Dr. Pradeep Shetty

PS  
21/03/23

Dr. Kiran Kewari

Kiran  
21/3/23

Dr. Sandeep Jette

Sandeep

Dr. Varsha Meeran



Dr. Arun Mhaskar

Arun Mhaskar  
21/3/23

Dr. Pritesh Ganali

Pritesh  
21/3/23

16. Dr. Prachi Joshi Prof (cons) . Grant  
14/3/22

17. Dr Vinod Kamble Reader (cons) 19  
14/3/22

~~18. Shree ...~~ ~~14/3/22~~

## **MAINTENANCE COMMITTEE**

14/06/2023


## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 14/06/2023 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Deepak Bhosale	Technical Expert	

Following agenda were discussed;

1. General maintenance of all the departments was reviewed.
  - a. Mr Deepak Bhosale was instructed to inspect the chairs of all the clinical departments and to attend the problems.
2. Proposal on shifting the Department of prosthodontics to 1<sup>st</sup> floor.
  - a. The proposal was discussed and the committee unanimously decided in shifting the Department of prosthodontics to 1<sup>st</sup> floor. Mr Vijay Bhawe was instructed to look into in and do the necessary arrangements.
3. Any other matters.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair

  
Chairperson,  
Institutional maintenance committee,  
DYPDS, Pune.

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 07/06/2023

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on emergency bases on 14/06/2023 to discuss the following agenda;

1. General maintenance of all the departments will be reviewed.
2. Proposal on shifting the Department of prosthodontics to 1<sup>st</sup> floor.
3. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.



Chairperson

Institutional maintenance committee

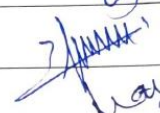
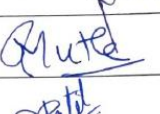
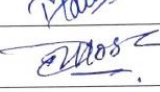
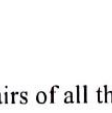
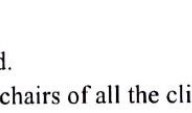
CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

11/05/2023

## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 11/05/2023 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Deepak Bhosale	Technical Expert	

Following agenda were discussed;

1. General maintenance of all the departments was reviewed.
  - a. Mr Deepak Bhosale was instructed to inspect the chairs of all the clinical departments and to attend the problems.
2. Issue raised by department of Pedodontics and Orthodontics regarding solder machine.
  - a. Issue was discussed and decided to get the repair done at the earliest. Mr Mangesh Patil was assigned to communicate with the concerned authority and have it repaired at the earliest.
3. General electrical maintenance.
  - a. It was brought to the notice of the committee that multiple sites in the college premises require maintenance. Mr Vijay Bhawe was told to look into it and get all the necessary changes done.
4. Any other matters.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair

  
Chairperson,  
Institutional maintenance committee,  
DYPDS, Pune.

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## **CIRCULAR**

Date: 04/05/2023

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on emergency bases on 11/05/2023 to discuss the following agenda;

1. General maintenance of all the departments will be reviewed.
2. Issue raised by department of Pedodontics and Orthodontics regarding solder machine.
3. General electrical maintenance.
4. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.



Chairperson

Institutional maintenance committee

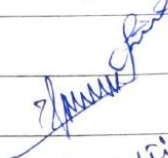
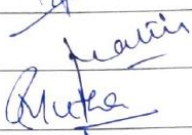
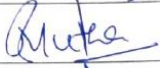
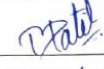
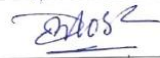
CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

03/12/2022


## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 03/12/2022 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Deepak Bhosale	Technical Expert	

Following agenda were discussed;

1. Repair of centralised compressor.
  - a. The issue was discussed and was decided to resolve it at the earliest as it was affecting the functioning of all the departments.
2. Issue raised by department of Oral Surgery regarding plumbing and electrical issues.
  - a. The department of Oral Surgery had raised an issue regarding leakages and malfunctioning of electrical fittings in the department.
3. Induction to the new technical expert, Mr Deepak Bhosale.
  - a. The committee members were introduced to the new technical expert. Mr Deepak Bhosale was sensitized to his roles and responsibilities.
4. Issue raised by department of Conservative on improper functioning of chairs.
  - a. The issue was discussed and Mr Shridhar Shingade was told to look into it.

  
**Chairperson,**  
**Institutional maintenance committee,**  
**DYPDS, Pune.**

## CIRCULAR

Date: 02/12/2022

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on emergency bases on 03/12/2022 to discuss the following agenda;

1. Repair of centralised compressor.
2. Issue raised by department of Oral Surgery regarding plumbing and electrical issues.
3. Issue raised by department of Conservative on improper functioning of chairs.
4. Induction to the new technical expert, Mr Deepak Bhosale.

Time: 09:30 AM

Venue: Dean Office, DYPDS.



Chairperson

Institutional maintenance committee

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

10/06/2022

## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 10/06/2022 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Shridhar Shingade	Technical Expert	

Following agenda were discussed;

1. Requisition for making partitions in the department of Microbiology.
  - a. The committee unanimously agreed to get the partitions done and Mr Vijay Bhave was assigned for the same.
2. Review on issue raised by Department of OMDR on improper functioning of X-ray tube head.
  - a. Mr Shridhar Shingade reported that the tube head was damaged and was subsequently repaired.
3. Any other matters.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
**Chairperson,**  
**Institutional maintenance committee,**  
**DYPDS, Pune.**

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 03/10/2022

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 10/10/2022 to discuss the following agenda;

1. Requisition for making partitions in the department of Microbiology.
2. Review on issue raised by Department of OMDR on improper functioning of X-ray tube head.
3. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.



Chairperson

Institutional maintenance committee



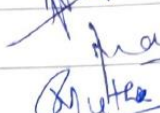

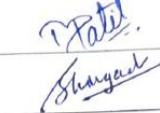

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

10/06/2022


## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 10/06/2022 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Shridhar Shingade	Technical Expert	

Following agenda were discussed;

1. Requisitions on replacements of various electrical fittings and chair repairs in department of Conservative, Prosthodontics and Periodontics.
  - a. The issue was reviewed. Mr Mangesh Patil was asked to get the quotations for all the electrical parts that have to be replaced and the chairs that have to be repaired.
2. Review of maintenance work done for the AC in the dental office.
  - a. The work was reviewed and acknowledged by the committee members.
3. Requisition on plumbing work for gas and water lines in the department of Oral Surgery.
  - a. The issue was reviewed and Mr C S Patil was told to address it at the earliest.
4. Requisition for making partitions in the PG section in the department of Conservative.
  - a. The committee unanimously agreed to get the partitions done and Mr Vijay Bhave was assigned for the same.
5. Issue raised by Department of OMDR on improper functioning of X-ray tube head.
  - a. The concern was reviewed and Mr Shridhar Shingade was told to look into the matter at the earliest.
6. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
Chairperson,  
Institutional maintenance committee,  
DYPDS, Pune.

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 02/06/2022

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 10/06/2022 to discuss the following agenda;

1. Requisitions on replacements of various electrical fittings and chair repairs in department of Conservative, Prosthodontics and Periodontics.
2. Review of maintenance work done for the AC in the dental office.
3. Requisition on plumbing work for gas and water lines in the department of Oral Surgery.
4. Requisition for making partitions in the PG section in the department of Conservative.
5. Issue raised by Department of OMDR on improper functioning of X-ray tube head.
6. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.



Chairperson

Institutional maintenance committee

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

09/02/2022


## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 09/02/2022 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Shridhar Shingade	Technical Expert	

Following agenda were discussed;

1. General maintenance of all the departments was reviewed.
  - a. Mr Tupe was instructed to inspect the chairs of all the clinical departments and to attend the problems.
2. Requisition of partitions for staff section by the Department of OMDR
  - a. The issue was reviewed by the committee members and was decided to go ahead with the fabrication. Mr Mangesh Patil was asked to get the quotations by various fabricators for the same.
3. Review on the carpentry work in the Department of Pedodontics.
  - a. The carpentry work in the Department of Pedodontics was reviewed and appreciated by the committee members.
4. Induction to the new technical expert, Mr Shridhar Shingade.
  - a. The committee members were introduced to the new technical expert. Mr Shridhar Shingade was sensitized to his roles and responsibilities.
5. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
Chairperson,  
Institutional maintenance committee,  
DYPDS, Pune.

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 02/02/2022

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 09/02/2022 to discuss the following agenda;

1. General maintenance of all the departments will be reviewed.
2. Requisition of partitions for staff section by the Department of OMDR.
3. Review on the carpentry work in the Department of Pedodontics.
4. Induction to the new technical expert, Mr Shridhar Shingade.
5. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.

  
Chairperson

Institutional maintenance committee

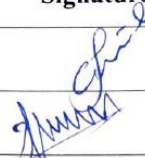
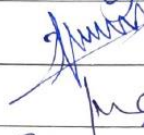
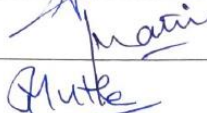


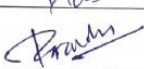
CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

13/09/2021


## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 13/09/2021 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Tupe	Technical Expert	

Following agenda were discussed;

1. General maintenance of all the departments was reviewed.
  - a. Mr Tupe was instructed to inspect the chairs of all the clinical departments and to attend the problems.
2. Complaint on electrical issues in department of PHD and OMDR.
  - a. Mr C S Patil took the responsibility to look in the matter and have it addressed by the electrician at the earliest.
3. Complaint on carpentry issues in the Department of Pedodontics.
  - a. Issues was reviewed by the committee and was decided to hire a carpenter to address the issue.
4. Requisition for making partitions in the library.
  - a. The committee unanimously agreed to get the partitions done and Mr Vijay Bhave was assigned for the same.
5. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
Chairperson,  
Institutional maintenance committee,  
DYPDS, Pune.

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 06/09/2021

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 13/09/2021 to discuss the following agenda;

1. General maintenance of all the departments will be reviewed.
2. Complaint on electrical issues in department of PHD and OMDR.
3. Complaint on carpentry issues in the Department of Pedodontics for the new PG section.
4. Requisition for making partitions in the library.
5. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.



Chairperson

Institutional maintenance committee


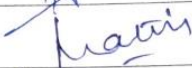



CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

13/05/2021


## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 13/05/2021 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Tupe	Technical Expert	

Following agenda were discussed;

1. General infrastructure maintenance.
  - a. All the heads of the departments were informed to assess and perform the general cleaning procedure of the individual department and maintenance of infrastructure.
2. General maintenance of all the departments was reviewed.
  - a. All the departments were informed to raise the complaint if any repair / maintenance work is required. Mr Tupe was instructed to inspect the chairs of all the clinical departments and to attend the problems.
3. Complaint on dental chair in the Department of Periodontics.
  - a. Mr Tupe, technician was instructed to inspect the chairs and to submit the report.
4. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
**Chairperson,**  
**Institutional maintenance committee,**  
**DYPDS, Pune.**

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 06/05/2021

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 13/05/2021 to discuss the following agenda;

1. General infrastructure maintenance.
2. General maintenance of all the departments will be reviewed.
3. Complaint on dental chair in the Department of Periodontics.
4. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.

  
Chairperson

Institutional maintenance committee

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

11/01/2021


## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 11/01/2021 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Tupe	Technical Expert	

Following agenda were discussed;

1. Overall review of Covid protocols.
  - a. All the committee members of the speciality departments are instructed to assess and review the covid protocol guidelines in their respective departments and all the heads of the departments were instructed to submit a list of requirements.
2. General maintenance of all the departments was reviewed.
  - a. All the departments were informed to raise the complaint if any repair / maintenance work is required.
  - b. Mr Tupe was instructed to inspect the chairs of all the clinical departments and to attend the problems.
  - c. It was noticed that the maintenance of the Gas burners in the department of Microbiology was due and was set to be done before the subsequent meeting.
3. Installation of glass partition at reception counter.
  - a. Keeping in mind about the covid protocols, the committee members agreed with the proposal of installing the glass partition at the reception counter.
4. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
Chairperson,  
Institutional maintenance committee,  
DYPDS, Pune.

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 04/01/2021

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 11/01/2021 to discuss the following agenda;

1. Overall review of Covid protocols.
2. General maintenance of all the departments will be reviewed.
3. Installation of glass partition at reception counter.
4. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.



Chairperson

Institutional maintenance committee



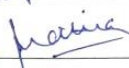

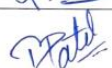
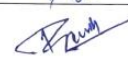
CC:

3. IQAC In-charge, DYPDS.
4. Dean, DYPDS.

23/10/2020


### MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 23/10/2020 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Tupe	Technical Expert	

Following agenda were discussed;

1. Overall review of Covid protocols.
  - a. All the committee members of the speciality departments are instructed to assess and review the covid protocol guidelines in their respective departments and all the heads of the departments were instructed to submit a list of requirements.
2. Issues on drainage reported by various departments.
  - a. The issue was discussed and was decided that the entire plumbing system of the institution to be inspected and necessary actions to be taken.
3. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
**Chairperson,**  
**Institutional maintenance committee,**  
**DYPDS, Pune.**

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 15/10/2020

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 23/10/2020 to discuss the following agenda;

1. Overall review of Covid protocols.
2. Issues on drainage reported by various departments.
3. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.

  
Chairperson

Institutional maintenance committee

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

17/08/2020

## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 17/08/2020 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Tupe	Technical Expert	

Following agenda were discussed;

1. Overall review of Covid protocols.
  - a. All the committee members of the speciality departments are instructed to assess and review the covid protocol guidelines in their respective departments and all the heads of the departments were instructed to submit a list of requirements.
2. Proposal on renovation of Dean's office.
  - a. The proposal was discussed and the committee unanimously decided to renovate the Dean's office. Mr Vijay Bhawe was instructed to look into it and do the necessary arrangements.
3. Maintenance of OPG machine;
  - a. The Quality Assurance Test of the OPG machine was found to be due and was decided to get it done at the earliest.
4. General maintenance of all the departments was reviewed.
  - a. All the departments were informed to raise the complaint if any repair / maintenance work is required. Mr Tupe was instructed to inspect the chairs of all the clinical departments and to attend the problems.
5. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

**Chairperson,**  
**Institutional maintenance committee,**  
**DYPDS, Pune.**

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 10/08/2020

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 17/08/2020 to discuss the following agenda;

1. Overall review of Covid protocols.
2. Proposal on renovation of Dean's office.
3. Maintenance of OPG machine.
4. General maintenance of all the departments will be reviewed.
5. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.



Chairperson

Institutional maintenance committee

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

21/02/2020

## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 21/02/2020 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Tupe	Technical Expert	

Following agenda were discussed;

1. General maintenance of all the departments was reviewed.
  - a. All the departments were informed to raise the complaint if any repair / maintenance work is required. Mr Tupe was instructed to inspect the chairs of all the clinical departments and to attend the problems.
2. Installation of new equipment (If any):. NIL.
3. Issue regarding model trimmer in department of Prosthodontics.
  - a. Issue regarding model trimmer raised by department of Prosthodontics was reviewed and technical expert, Mr Tupe was told to look into that matter and address it at the earliest.
4. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

**Chairperson,**  
**Institutional maintenance committee,**  
**DYPDS, Pune.**

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 14/02/2020


**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 21/02/2020 to discuss the following agenda;

1. General maintenance of all the departments will be reviewed.
2. Installation of new equipment (If any).
3. Issue regarding model trimmer in department of Prosthodontics.
4. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.

  
Chairperson  
Institutional maintenance committee


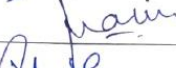



CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

18/11/2019


## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 18/11/2019 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Tupe	Technical Expert	

Following agenda were discussed;

1. General maintenance of all the departments was reviewed.
  - a. All the departments were informed to raise the complaint if any repair / maintenance work is required. Mr Tupe was instructed to inspect the chairs of all the clinical departments and to attend the problems.
2. Installation of new equipment (If any). : NIL.
3. Electrical issues were reviewed.
  - a. Electrical issues raised by department of Oral Surgery and Orthodontics. Review of the repairs for the same was done.
4. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
**Chairperson,**  
**Institutional maintenance committee,**  
**DYPDS, Pune.**

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 11/11/2019

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 18/11/2019 to discuss the following agenda;

1. General maintenance of all the departments will be reviewed.
2. Installation of new equipment (If any).
3. Electrical issues raised by department of Oral Surgery and Orthodontics.
4. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.



Chairperson  
Institutional maintenance committee



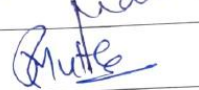
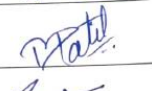


CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

18/07/2019

## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 18/07/2019 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Tupe	Technical Expert	

Following agenda were discussed;

1. General maintenance of all the departments was reviewed.
  - a. All the departments were informed to raise the complaint if any repair / maintenance work is required. Mr Tupe was instructed to inspect the chairs of all the clinical departments and to attend the problems.
2. Installation of new equipment (If any): NIL.
3. Report on dental chairs;
  - a. General maintenance of all the dental chairs was reviewed.
4. Requisition to repaint department of Prosthodontics.
  - a. It was unanimously decided by the committee members to repaint the department of Prosthodontics.
5. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
**Chairperson,**  
**Institutional maintenance committee,**  
**DYPDS, Pune.**

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 09/07/2019

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 18/07/2019 to discuss the following agenda;

1. General maintenance of all the departments will be reviewed.
2. Installation of new equipment (If any).
3. Report on Dental Chairs.
4. Requisition to repaint department of Prosthodontics.
5. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.

  
Chairperson

Institutional maintenance committee

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

23/03/2019


## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 23/03/2019 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Tupe	Technical Expert	

Following agenda were discussed;

1. General maintenance of all the departments was reviewed.
  - a. All the departments were informed to raise the complaint if any repair / maintenance work is required. Mr Tupe was instructed to inspect the chairs of all the clinical departments and to attend the problems.
2. Installation of new equipment (If any). : NIL.
3. Issue related to water leakage in the common washrooms on the ground floor.
  - a. Department of Public Health Dentistry and Oral medicine had complained regarding water leakage in the gent's washroom on the ground floor. Review of the problem was raised and Mr C S Patil was told to look into the matter at the earliest.
4. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
**Chairperson,**  
**Institutional maintenance committee,**  
**DYPDS, Pune.**

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 14/03/2019

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 23/03/2019 to discuss the following agenda;

1. General maintenance of all the departments will be reviewed.
2. Installation of new equipment (If any).
3. Issue related to water leakage in the common washrooms on the ground floor.
4. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.

  
Chairperson

Institutional maintenance committee

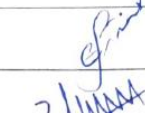

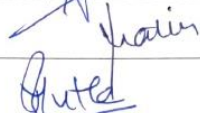



CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

22/11/2018


## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 22/11/2018 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Tupe	Technical Expert	

Following agenda were discussed;

1. General maintenance of all the departments was reviewed.
  - a. All the departments were informed to raise the complaint if any repair / maintenance work is required. Mr Tupe was instructed to inspect the chairs of all the clinical departments and to attend the problems.
2. Installation of new equipment (If any). : NIL.
3. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
**Chairperson,  
Institutional maintenance committee,  
DYPDS, Pune.**

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 12/11/2018

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 22/11/2018 to discuss the following agenda;

1. General maintenance of all the departments will be reviewed.
2. Installation of new equipment (If any).
3. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.



Chairperson  
Institutional maintenance committee


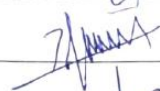
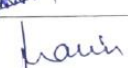
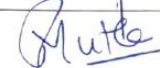
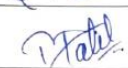

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

27/07/2018


## MINUTES OF THE MEETING

An institutional maintenance committee meeting was conducted on 27/07/2018 at 9:30 AM at Dean Office, DYPDS. Following Members were present;

Sr No	Name	Designation	Signature
1.	Mr C S Patil	Chairman	
2.	Dr Prasad Karande	Committee Head	
3.	Dr Pratik Hande	Committee Member	
4.	Dr Rakesh Mutha	Committee Member	
5.	Mr Mangesh Patil	Store Officer, DYPDS	
6.	Mr Tupe	Technical Expert	

Following agenda were discussed;

1. Finalizing the template for Complaint Book / Requisition Forms.
  - a. A template for Complaint Book / Requisition Forms was discussed and finalized and will be brought into circulation.
  - b. All the departments' heads will be sensitized about the SOP of any maintenance work required in the institution.
  - c. Policy Document was discussed and members' opinions were considered.
2. Any other miscellaneous matters with the permission of the chair.
  - a. As there were no other points to discuss, the meeting concluded by thanking the chair.

  
**Chairperson,  
Institutional maintenance committee,  
DYPDS, Pune.**

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## CIRCULAR

Date: 17/07/2018

**Subject:** Institutional maintenance committee meeting.

All the institutional maintenance committee members are hereby informed that a meeting will be held on 27/07/2018 to discuss the following agenda;

1. Discussing policy documents.
2. Discussing the SOP for maintenance issues of DYPDS, Pune.
3. Any other matters.

Time: 09:30 AM

Venue: Dean Office, DYPDS.



Chairperson

Institutional maintenance committee

CC:

1. IQAC In-charge, DYPDS.
2. Dean, DYPDS.

## **CODE OF CONDUCT COMMITTEE**



DY PATIL GROUP

## DY PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: 04PDS/3656

Date-7/12/2023

### Circular

This is to inform that a meeting has been organized by Code of Conduct Committee to discuss if any breach in code of conduct.

All HODs along with all committee members are requested to be present for the same.

Time- 11:00 am

Venue- Deans Office

Dr. Anand Shigli

Dean

Sr. No.	Department	Signature of HOD	Sr. No.	Department	Signature of HOD
1	Oral Medicine & Radiology		6	Periodontology	
2	Oral & Maxillofacial Surgery		7	Public Health Dentistry	
3	Conservative Dentistry & Endodontics		8	Pediatric & Preventive Dentistry	
4	Orthodontics & Dentofacial Orthopedics		9	Oral Pathology & Oral Microbiology	
5	Prosthodontics & Crown & Bridge				

Dr DY Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune 412 105  
• Phone (020) 35037779 • E Mail : dean@dypds.com



D Y PATIL GROUP

**D Y PATIL DENTAL SCHOOL**

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/ 3667

Date-14/12/2023

Time- 11a.m onwards

Venue- Dean's Office

Agenda: To discuss incidence of breach of code of conduct

Minutes of meeting:

Code of Conduct orientation program was organized on 14/12/2023 for 1<sup>st</sup> MDS students and report of the program were prepared.

Secretary Dr. Arun Mhaske invited any report of Breach in the Code of Conduct on 14/12/2023.

All faculty members and committee members denied any report of incidence of breach in Code of Conduct.

- Members present.
  - Dr. Varsha Merani
  - Mrs. Shailaja Panhalkar
  - Dr. Sachin Baghat
  - Dr. Arun Mhaske

  
Coordinator

Code of Conduct Committee

  
Chairperson

Code of Conduct Committee



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: 07PPS/3637

Date 29/9/2023

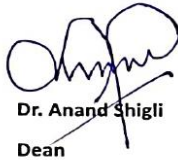
### Circular

This is to inform that a meeting has been organized by Code of Conduct Committee to discuss if any breach in code of conduct.



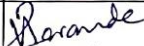




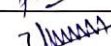

All HODs along with all committee members are requested to be present for the same.

Time- 11:00 am

Venue- Deans Office



Dr. Anand Shigli  
Dean

Sr. No.	Department	Signature of HOD	Sr. No.	Department	Signature of HOD
1	Oral Medicine & Radiology		6	Periodontology	
2	Oral & Maxillofacial Surgery		7	Public Health Dentistry	
3	Conservative Dentistry & Endodontics		8	Pediatric & Preventive Dentistry	
4	Orthodontics & Dentofacial Orthopedics		9	Oral Pathology & Oral Microbiology	
5	Prosthodontics & Crown & Bridge				



**D Y PATIL DENTAL SCHOOL**  
Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/3444

Date: 05/10/2023

Time- 11a.m onwards

Venue- Dean's Office

Agenda: To discuss incidence of breach of code of conduct

Minutes of meeting:

Code of Conduct orientation program was organized on 5/10/2023 for 1<sup>st</sup> BDS students and report of the program were prepared.

Protocol to receive reports of breach of code of conduct from various department was received.

Secretary Dr. Arun Mhaske invited suggestions for changes in any process of reporting incidence of breach.

All faculty members and committee members denied any report of incidence of breach in Code of Conduct.

- Members present.  
Dr. Varsha Merani  
Mrs. Shailaja Panhalkar  
Dr. Sachin Baghat  
Dr. Arun Mhaske

  
Coordinator

Code of Conduct Committee

  
Chairperson

Code of Conduct Committee



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/2778

Date-16/12/2022


### Circular

This is to inform that a meeting has been organized by Code of Conduct Committee to discuss if any breach in code of conduct.



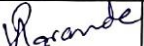






All HODs along with all committee members are requested to be present for the same.

Time- 11:00 am

Venue- Deans Office



Dr. Anand Shigli  
Dean

Sr. No.	Department	Signature of HOD	Sr. No.	Department	Signature of HOD
1	Oral Medicine & Radiology		6	Periodontology	
2	Oral & Maxillofacial Surgery		7	Public Health Dentistry	
3	Conservative Dentistry & Endodontics		8	Pediatric & Preventive Dentistry	
4	Orthodontics & Dentofacial Orthopedics		9	Oral Pathology & Oral Microbiology	
5	Prosthodontics & Crown & Bridge				



D Y PATIL GROUP

**D Y PATIL DENTAL SCHOOL**

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/ 2779

Date-23/12/2022

Time- 11a.m onwards

Venue- Dean's Office

Agenda: To discuss incidence of breach of code of conduct

Minutes of meeting:

Code of Conduct orientation program was organized on 23/12/2022 for 1<sup>st</sup> MDS students and report of the program were prepared.

Secretary Dr. Arun Mhaske invited any report of Breach in the Code of Conduct on 23/12/2022.

All faculty members and committee members denied any report of incidence of breach in Code of Conduct.

- Members present.
  - Dr. Varsha Merani
  - Mrs. Shailaja Panhalkar
  - Dr. Sachin Baghat
  - Dr. Arun Mhaske

Coordinator

Code of Conduct Committee

Chairperson

Code of Conduct Committee



**D Y PATIL GROUP**  
**D Y PATIL DENTAL SCHOOL**  
Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: 07900/2338

Date-27/5/2022

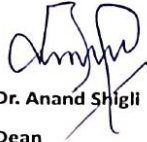
**Circular**

This is to inform that a meeting has been organized by Code of Conduct Committee to discuss if any breach in code of conduct.



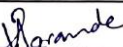




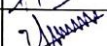
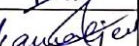
All HODs along with all committee members are requested to be present for the same.

Time- 11:00 am

Venue- Deans Office



Dr. Anand Shigli  
Dean

Sr. No.	Department	Signature of HOD	Sr. No.	Department	Signature of HOD
1	Oral Medicine & Radiology		6	Periodontology	
2	Oral & Maxillofacial Surgery		7	Public Health Dentistry	
3	Conservative Dentistry & Endodontics		8	Pediatric & Preventive Dentistry	
4	Orthodontics & Dentofacial Orthopedics		9	Oral Pathology & Oral Microbiology	
5	Prosthodontics & Crown & Bridge				



D Y PATIL GROUP

**D Y PATIL DENTAL SCHOOL**

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/234P

Date-3/06/2022

Time- 11a.m onwards

Venue- Dean's Office

Agenda: To discuss incidence of breach of code of conduct

Minutes of meeting:

Code of Conduct orientation program was organized on 3/06/2022 for 1<sup>st</sup> BDS students and report of the program were prepared.

Protocol to receive reports of breach of code of conduct from various department was received.

Secretary Dr. Arun Mhaske invited suggestions for changes in any process of reporting incidence of breach.

All faculty members and committee members denied any report of incidence of breach in Code of Conduct.

- Members present.  
Dr. Varsha Merani  
Mrs. Shailaja Panhalkar  
Dr. Sachin Baghat  
Dr. Arun Mhaske

  
Coordinator

Code of Conduct Committee

  
Chairperson

Code of Conduct Committee



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/2024

Date-6/12/2021

### Circular

This is to inform that a meeting has been organized by Code of Conduct Committee to discuss if any breach in code of conduct.

All HODs along with all committee members are requested to be present for the same.

Time- 11:00 am

Venue- Deans Office

Dr. Anand Shigji

Dean

Sr. No.	Department	Signature of HOD	Sr. No.	Department	Signature of HOD
1	Oral Medicine & Radiology		6	Periodontology	
2	Oral & Maxillofacial Surgery		7	Public Health Dentistry	
3	Conservative Dentistry & Endodontics		8	Pediatric & Preventive Dentistry	
4	Orthodontics & Dentofacial Orthopedics		9	Oral Pathology & Oral Microbiology	
5	Prosthodontics & Crown & Bridge				



D Y PATIL GROUP

**D Y PATIL DENTAL SCHOOL**

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/ 2058

Date-21/12/2021

Time- 11a.m onwards

Venue- Dean's Office

Agenda: To discuss incidence of breach of code of conduct

Minutes of meeting:

Code of Conduct orientation program was organized on 21/12/2021 for 1<sup>st</sup> MDS students and report of the program were prepared.

Secretary Dr. Arun Mhaske invited any report of Breach in the Code of Conduct on 21/12/2021.

All faculty members and committee members denied any report of incidence of breach in Code of Conduct.

- Members present.
  - Dr. Varsha Merani
  - Mrs. Shailaja Panhalkar
  - Dr. Sachin Baghat
  - Dr. Arun Mhaske

  
Coordinator

Code of Conduct Committee

  
Chairperson

Code of Conduct Committee



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DY P 05/1519

Date-1/3/2021

### Circular


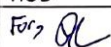
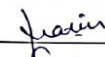



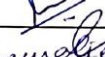
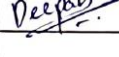

This is to inform that a meeting has been organized by Code of Conduct Committee to discuss if any breach in code of conduct.

All HODs along with all committee members are requested to be present for the same.

Time- 11:00 am

Venue- Deans Office

  
Dr. Anand Shigri  
Dean

Sr. No.	Department	Signature of HOD	Sr. No.	Department	Signature of HOD
1	Oral Medicine & Radiology		6	Periodontology	
2	Oral & Maxillofacial Surgery		7	Public Health Dentistry	
3	Conservative Dentistry & Endodontics		8	Pediatric & Preventive Dentistry	
4	Orthodontics & Dentofacial Orthopedics		9	Oral Pathology & Oral Microbiology	
5	Prosthodontics & Crown & Bridge				

Dr D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune 412 105  
• Phone (020) 35037779 • E Mail : dean@dypds.com



**D Y PATIL DENTAL SCHOOL**

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/1519

Date: 04/03/2021

Time- 11a.m onwards

Venue- Dean's Office

Agenda: To discuss incidence of breach of code of conduct

Minutes of meeting:

Code of Conduct orientation program was organized on 4/03/2021 for 1<sup>st</sup> BDS students and report of the program were prepared.

Protocol to receive reports of breach of code of conduct from various department was received.

Secretary Dr. Arun Mhaske invited suggestions for changes in any process of reporting incidence of breach.

All faculty members and committee members denied any report of incidence of breach in Code of Conduct.

- Members present.
  - Dr. Varsha Merani
  - Mrs. Shailaja Panhalkar
  - Dr. Sachin Baghat
  - Dr. Arun Mhaske

  
Coordinator

Code of Conduct Committee

  
Chairperson

Code of Conduct Committee



**D Y PATIL GROUP**  
**D Y PATIL DENTAL SCHOOL**  
Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPPS/983

Date-8/10/2019

**Circular**

This is to inform that a meeting has been organized by Code of Conduct Committee to discuss if any breach in code of conduct.

All HODs along with all committee members are requested to be present for the same.










Time- 11:00 am

Venue- Deans Office



Dr. Anand Shigli

Dean

Sr. No.	Department	Signature of HOD	Sr. No.	Department	Signature of HOD
1	Oral Medicine & Radiology		6	Periodontology	
2	Oral & Maxillofacial Surgery		7	Public Health Dentistry	
3	Conservative Dentistry & Endodontics		8	Pediatric & Preventive Dentistry	
4	Orthodontics & Dentofacial Orthopedics		9	Oral Pathology & Oral Microbiology	
5	Prosthodontics & Crown & Bridge				



D Y PATIL GROUP

**D Y PATIL DENTAL SCHOOL**

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

RefNo: DYPDS/ १८७

Date: 10/10/2019

Time- 11a.m onwards

Venue- Dean's Office

Agenda: To discuss incidence of breach of code of conduct

Minutes of meeting:

Code of Conduct orientation program was organized on 10/10/2019 for 1<sup>st</sup> BDS students and report of the program were prepared.

Protocol to receive reports of breach of code of conduct from various department was received.

Secretary Dr. Arun Mhaske invited suggestions for changes in any process of reporting incidence of breach.

All faculty members and committee members denied any report of incidence of breach in Code of Conduct.

- Members present.
  - Dr. Varsha Merani
  - Mrs. Shailaja Panhalkar
  - Dr. Sachin Baghat
  - Dr. Arun Mhaske
  - Dr. Waseem Khan

Coordinator

Code of Conduct Committee

Chairperson

Code of Conduct Committee



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/182

Date-5/10/2019

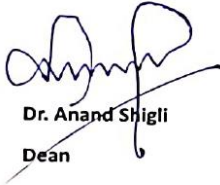
### Circular

This is to inform that a meeting has been organized by Code of Conduct Committee to discuss if any breach in code of conduct.



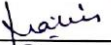





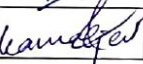
All HODs along with all committee members are requested to be present for the same.

Time- 11:00 am

Venue- Deans Office



Dr. Anand Shigli  
Dean

Sr. No.	Department	Signature of HOD	Sr. No.	Department	Signature of HOD
1	Oral Medicine & Radiology		6	Periodontology	
2	Oral & Maxillofacial Surgery		7	Public Health Dentistry	
3	Conservative Dentistry & Endodontics		8	Pediatric & Preventive Dentistry	
4	Orthodontics & Dentofacial Orthopedics		9	Oral Pathology & Oral Microbiology	
5	Prosthodontics & Crown & Bridge				

Dr D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune 412 105  
• Phone (020) 35037779 • E Mail : dean@dypds.com



## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/ 616

Date-7/10/2018

Time- 11a.m onwards

Venue- Dean's Office

Agenda: To discuss incidence of breach of code of conduct

Minutes of meeting:


Code of Conduct orientation program was organized on 7/10/2018 for 1<sup>st</sup> BDS students and report of the program were prepared.

Protocol to receive reports of breach of code of conduct from various department was received.

Secretary Dr. Arun Mhaske invited suggestions for changes in any process of reporting incidence of breach.

All faculty members and committee members denied any report of incidence of breach in Code of Conduct.

- Members present.
  - Dr. Varsha Merani
  - Mrs. Shailaja Panhalkar
  - Dr. Sachin Baghat
  - Dr. Arun Mhaske
  - Dr. Waseem Khan

  
Coordinator

Code of Conduct Committee

  
Chairperson

Code of Conduct Committee



**D Y PATIL GROUP**  
**D Y PATIL DENTAL SCHOOL**  
Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Reg. no. 04905/912

Date-11/9/2019

### Circular

This is to inform that a meeting has been organized by Code of Conduct Committee to discuss and finalize SOPs for the same.



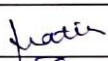




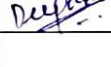
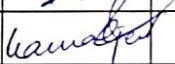
All HODs along with all the committee members are requested to be present for the same.

Time- 11:00 am

Venue- Deans Office



Dr. Anand Shigli  
Dean

Sr. No.	Department	Signature of HOD	Sr. No.	Department	Signature of HOD
1	Oral Medicine & Radiology		6	Periodontology	
2	Oral & Maxillofacial Surgery		7	Public Health Dentistry	
3	Conservative Dentistry & Endodontics		8	Paediatric & Preventive Dentistry	
4	Orthodontics & Dentofacial Orthopedics		9	Oral Pathology & Oral Microbiology	
5	Prosthodontics & Crown & Bridge				



## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/ 595

Date-14/09/2018

Time- 11a.m onwards

Venue- Dean's Office

Agenda:

To discuss progress of work regarding the draft of code conduct for students, employees and visitors with respect to head of institute.

Discussion on formulating SOP for code of conduct committee.

MOM

- > Draft code of conduct policy was discussed and finalized.
- > SOP's discussed and finalized with respect to approval from Dean Sir
- > Norms and functions for the members of the committee is henceforth altered as per discussion and approval

> Members present

Dr. Varsha Merani

Mrs. Shailaja Panhalkar

Dr. Sachin Baghat

Dr. Arun Mhaske

Dr. Waseem Khan

  
Coordinator

Code of Conduct Committee

  
Chairperson

Code of Conduct Committee



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Reg. no. 04908/571

Date-17/8/2018

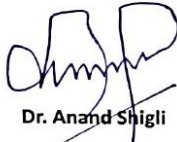
### Circular










This is to inform that a meeting has been organized to decide formation of **Code of Conduct Committee**.

All HODs are requested to be present for the same.

Time- 11:00 am

Venue- Deans Office

  
Dr. Anand Shigli  
Dean

Sr. No.	Department	Signature of HOD	Sr. No.	Department	Signature of HOD
1	Oral Medicine & Radiology		6	Periodontology	
2	Oral & Maxillofacial Surgery		7	Public Health Dentistry	
3	Conservative Dentistry & Endodontics		8	Pediatric & Preventive Dentistry	
4	Orthodontics & Dentofacial Orthopedics		9	Oral Pathology & Oral Microbiology	
5	Prosthodontics & Crown & Bridge				



**D Y PATIL GROUP**  
**D Y PATIL DENTAL SCHOOL**  
Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Date-22/08/2018

Ref No: DYPDS/ ९९०

Time- 11a.m. onwards

Venue-Lecture Hall no.1

Agenda:

- Formulation of code of conduct committee
- Discussion regarding the code of conduct for students, employees, and visitors.
- Work distribution for preparing the code of conduct policy document amongst its members.

MOM:

Code of conduct committee is Duly formed as per the directions from Dean,

DYPDS

- A draft code of conduct policy document was asked to be prepared for students, employees and visitors following UGC Guidelines and administration guidelines and work was distributed.
- Committee decided to meet after 15 days to review work done.
- Members present.  
Dr. Varsha Merani  
Mrs. Shailaja Panhalkar  
Dr. Sachin Baghat  
Dr. Arun Mhaske  
Dr. Waseem Khan

Coordinator

Code of Conduct Committee

Chairperson

Code of Conduct Committee

**ACADEMIC PLANNING COMMITTEE**



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref. No DYPDS/2922

Date: 08 March 2023

### MEETING CIRCULAR

The meeting of the Academic Planning Committee will be held on the following date with agenda mentioned as below:-

Date: 11/03/2023  
Time: 2PM Onwards  
Venue: Lecture hall  
Meeting Chair: Dr. Paulami Bagchi

#### Agenda

1. To grant permission for absence for the committee members (if any)
2. To confirm the minutes of previous meeting.
3. To discuss academic planner and time table for the next academic year
4. To discuss the annual feedback report(2022-23) received from feedback committee and courses to be conducted based on the same .
5. To discuss the courses to be conducted for interdisciplinary and inter-departmental integration and interdepartmental training for BDS and MDS students' curriculum.
6. To consider any other matter (s) with permission of the chair and majority of the members present in the meeting

Members: All are requested to attend the meeting and oblige.

1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)
2	DR. PRATIK HANDE
3	DR. SWATI JOSHI
4	DR. ARTI HAJARNAVIS
5	DR. DIVYA GUPTA
6	MRS. SHAILEJA PANHALKAR



Dr. Anand Shigli  
DEAN, DYPDS



## D Y PATIL DENTAL SCHOOL

Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune – 412105

Date: 12.03.23

The meeting of Academic Planning Committee of D Y Patil Dental School was held on 11<sup>th</sup> March 2023 at 2.00 pm at the Lecture Room. The meeting was chaired by Dr. Paulami Bagchi

### MINUTES OF MEETING


1. Committee members present represented required quorum and absence of members was granted by Chairman.
2. The minutes of the last meeting held on 10/10/2022 were read and confirmed.
3. The academic planner and time table for next the academic year was finalized and approved.
4. The annual feedback report (2022-23) received from feedback committee was discussed and approved.
5. The courses to be conducted for interdisciplinary and inter-departmental integration and interdepartmental training for BDS and MDS students' curriculum were finalized.
6. Value added courses and add-on courses to be conducted based on feedback committee analysis were discussed.

Following members were present:-

1	DR. PAULAMI BAGCHI (COMMITTEE HEAD) -Present
2	PRATIK HANDE- Present
3	DR. SWATI JOSHI-Present
4	DR. ARTI HAJARNAVIS- Present
5	DR. DIVYA GUPTA- Present
6	DR. AVANTI CHINTE-Absent
7	MRS. SHAILEJA PANHALKAR- Absent

  
Dr. Paulami Bagchi.  
Head, Academic Planning Committee



  
Dr. Anand Shigli  
DEAN, DYPDS



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref. No DYPDS/2638

Date: 4 October 2022

### MEETING CIRCULAR

The meeting of the Academic Planning Committee will be held on the following date with agenda mentioned as below:-

Date: 07/10/22

Time: 2PM Onwards

Venue: Lecture hall

Meeting Chair: Dr. Paulami Bagchi


#### Agenda

1. To plan continuing dental education program for the students.
2. To discuss interdepartmental, interdisciplinary courses and training.
3. To formulate the objective assessment criteria to evaluate Performance of the students.
4. To discuss how to provide more academic flexibility for students as requested by IQAC.
5. To discuss the annual feedback report (2019-20) received from feedback committee
6. Review on tobacco cessation centre started recently.
7. To consider any other matter (s) with permission of the chair and majority of the members present in the meeting

Members: All are requested to attend the meeting and oblige.

1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)
2	DR. PRATIK HANDE
3	DR. SWATI JOSHI
4	DR. ARTI HAJARNAVIS
5	DR. DIVYA GUPTA
6	DR. AVANTI CHINTE
7	MRS. SHAILEJA PANHALKAR



  
Dr. Anand Shigli  
DEAN, DYPDS



**D Y PATIL DENTAL SCHOOL**

**Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune – 412105**

Date: 08.10.2022

The meeting of Academic Planning Committee of D Y Patil Dental School was held on 7th October 2022 at 2.00 pm at the Lecture Room. The meeting was chaired by Dr. Paulami Bagchi.

**MINUTES OF MEETING**

1. Committee members present represented required quorum and absence of members was granted by Chairman.
2. The action taken report of the year 2020-21 (Annexure B) was presented and the committee was satisfied with the action taken by the respective members.
3. The annual feedback report of the year 2021-22 was discussed and approved.
4. Based on the request received from IQAC, Academic Planning Committee has advised to offer value added courses at each specialized clinic.
5. The courses to be conducted for interdisciplinary and inter-departmental integration and interdepartmental training for BDS and MDS students' curriculum were finalized.
6. The issues or concern pertaining to time table with the permission of the chair was discussed and it was decided to encourage students to enroll for all value added courses.

Following members were present:-

1	DR. PAULAMI BAGCHI (COMMITTEE HEAD) -Present
2	PRATIK HANDE- Present
3	DR. SWATI JOSHI-Present
4	DR. ARTI HAJARNAVIS- Present
5	DR. DIVYA GUPTA- Present
6	DR. AVANTI CHINTE-Absent
7	MRS. SHAILEJA PANHALKAR- Present

  
Dr. Paulami Bagchi.  
Head, Academic Planning Committee



  
Dr. Anand Shigli  
DEAN, DYPDS



**D Y PATIL DENTAL SCHOOL**

**Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune – 412105**

Date: 28.03.22

The meeting of Academic Planning Committee of D Y Patil Dental School was held on 27<sup>th</sup> March 2022 at 2.00 pm at the Lecture Room. The meeting was chaired by Dr. Paulami Bagchi.

**MINUTES OF MEETING**

1. Committee members present represented required quorum and absence of members was granted by Chairman. New members were welcomed in the APC.
2. AC Coordinator had presented previous minutes to the Committee and was accepted by all the members of Committee.
3. The academic planner and time table for next the academic year was finalized and approved.
4. As per the request from IQAC, there is a need to discuss and plan implementation of Interdisciplinary Integration, Interdepartmental Integration and Interdepartmental Training in BDS and MDS programs.
5. The Committee has discussed the Interdisciplinary Integration, Interdepartmental Integration and Interdepartmental Training in BDS and MDS programs training as per guidelines of DCI and resolved the same

Following members were present: -

1	DR. PAULAMI BAGCHI (COMMITTEE HEAD) -Present
2	PRATIK HANDE- Present
3	DR. SWATI JOSHI-Present
4	DR. ARTI HAJARNAVIS- Present
5	DR. DIVYA GUPTA- Present
6	DR. AVANTI CHINTE-Absent
7	MRS. SHAILEJA PANHALKAR- Present

Dr. Paulami Bagchi.  
Head, Academic Planning Committee



Dr. Anand Shigli  
DEAN, DYPDS



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref. No DYPDS/2192

Date: 22 March 2022

### MEETING CIRCULAR

The meeting of the Academic Planning Committee will be held on the following date with agenda mentioned as below:-

Date: 27/03/2022

Time: 2PM Onwards

Venue: Lecture hall

Meeting Chair: Dr. PAULAMI BAGCHI

#### Agenda

1. To grant permission for absence for the committee members (if any) and welcome the new members .
2. To Confirm the minutes of previous meeting.
3. To discuss academic planner and time table for next academic year
4. To discuss and consider the action taken report (ATR) from the year 2020-2021.
5. To discuss interdepartmental, interdisciplinary courses and training.
6. To consider any other matter (s) with permission of the chair and majority of the members present in the meeting

Members: All are requested to attend the meeting and oblige.

1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)
2	DR. PRATIK HANDE
3	DR. SWATI JOSHI
4	DR. ARTI HAJARNAVIS
5	DR. DIVYA GUPTA
6	DR. AVANTI CHINTE
7	MRS. SHAILEJA PANHALKAR



  
Dr. Anand Shigli  
DEAN, DYPDS



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref. No DYPDS/1856

Date: 05 October 2021

### MEETING CIRCULAR

The meeting of the Academic Planning Committee will be held on the following date with agenda mentioned as below:-

Date: 10/10/21

Time: 2PM Onwards

Venue: Lecture hall

Meeting Chair: Dr. Paulami Bagchi

#### Agenda

1. To grant permission for absence for the committee members (if any)
2. To discuss and consider the action taken report of the year 2019-20 (Annexure C) given by Feedback committee
3. To discuss the annual feedback report of the year 2020-21 given by Feedback committee
4. To discuss and finalize the roadmap to encourage students to take up community based social service
5. To discuss and plan for the Assessment of academic performance of students.
6. To discuss the courses to be conducted for interdisciplinary and inter-departmental integration and interdepartmental training for BDS and MDS students' curriculum.
7. To finalize MDS course outcomes and objectives.
8. To discuss and finalize the Standard Operating Procedure of Academic Planning Committee.
9. Any other issues or concern pertaining to curriculum with the permission of the chair.

Members: All are requested to attend the meeting and oblige.

Sr No.	Name
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)
2	DR. PRATIK HANDE
3	DR. SWATI JOSHI
4	DR. DIVYA GUPTA
5	Mrs. SHAILEJA PANHALKAR



Dr. Anand Shigli  
DEAN, DYPDS



## D Y PATIL DENTAL SCHOOL

Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune – 412105

Date: 11.10.21

The meeting of Academic Planning Committee of D Y Patil Dental School was held on 10<sup>th</sup> October 2021 at 2.00 pm at the Lecture Room. The meeting was chaired by Dr. Paulami Bagchi.

### MINUTES OF MEETING

1. Committee members present represented required quorum and absence of members was granted by Chairman.
2. The action taken report of the year 2019-20 (Annexure C) was presented and the committee was satisfied with the action taken by the respective members.
3. The annual feedback report of the year 2020-21 was discussed and approved.
4. Mentorship program is started to address student's curriculum schedule related as well as individual problems.
5. The courses to be conducted for interdisciplinary and inter-departmental integration and interdepartmental training for BDS and MDS students' curriculum were finalized.
6. Evaluation of progress of ongoing research and discussion on how to encourage undergraduate students to take up new research methodology as well as to remain updated with new development was discussed.
7. The deliberations on the learning outcomes, graduate attributes and program specific learning outcomes with methods of assessment for students was conducted and it was approved by the Academic Planning Committee.
8. MDS course program objectives and outcomes were finalized.
9. The Standard Operating Procedure for APC was discussed and finalized.

Meeting attendance : Meeting was attended by:

Sr No.	Name	
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)	Present
2	DR. PRATIK HANDE	Present
3	DR. SWATI JOSHI	Present
4	DR. DIVYA GUPTA	Present
5	Mrs. SHAILEJA PANHALKAR	Present

  
Dr. Paulami Bagchi.  
Head, Academic Planning Committee



  
Dr. Anand Shigli  
DEAN, DYPDS



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
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Ref. No DYPAS/1521

Date: 06 March 2021

### MEETING CIRCULAR

The meeting of the ACADEMIC PLANNING COMMITTEE will be held on the following date with agenda mentioned as below:-

Date: 09/03/21

Time: 2PM Onwards

Venue: Virtual platform (Zoom)

Meeting Chair: Dr. PAULAMI BAGCHI

#### Agenda

1. To grant permission for absence for the committee members (if any)
2. To confirm the minutes of previous meeting.
3. To discuss the current Covid- pandemic lockdown and academic planner and time table for next academic year

Members: All are requested to attend the meeting and oblige- Zoom link shall be shared via whats app on 09.03.20.

Sr No.	Name
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)
2	DR. PRATIK HANDE
3	DR. SWATI JOSHI
4	DR. DIVYA GUPTA
5	Mrs. SHAILEJA PANHALKAR



Dr. Anand Shigli  
DEAN, DYPDS



**D Y PATIL DENTAL SCHOOL**

**Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune – 412105**

Date: 10.03.21

The virtual meeting of Academic Planning Committee of D Y Patil Dental School was held on 9<sup>th</sup> March 2021 on Zoom platform. The meeting was chaired by Dr. Paulami Bagchi

**MINUTES OF MEETING**

1. Committee members present represented required quorum and absence of members was granted by Chairman.
2. The previous MINUTES OF MEETING was read and accepted by all the members present.
3. Ongoing pandemic was discussed and the academic planner and time table for next the academic year was finalized and approved.
4. All time tables discussed remain tentative till further notice from the government regarding opening of colleges after lockdown.

Meeting was attended by:

Sr No.	Name	
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)	Present
2	DR. PRATIK HANDE	Present
3	DR. SWATI JOSHI	Present
4	DR. DIVYA GUPTA	Present
5	Mrs. SHAILEJA PANHALKAR	Present

*Paulami Bagchi*

Dr. Paulami Bagchi.  
Head, Academic Planning Committee



*Arand Shigli*

Dr. Arand Shigli  
DEAN, DYPDS



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

DYPDS/1241

Ref. No

Date: 6 October 2020

### MEETING CIRCULAR

The meeting of the Academic Planning Committee will be held on the following date with agenda mentioned as below:-

Date: 09/10/20

Time: 2PM Onwards

Venue: Lecture hall


Meeting Chair: Dr. Paulami Bagchi

#### Agenda

1. To grant permission for absence for the committee members (if any).
  2. To confirm the minutes of previous meeting.
  2. To discuss and consider the action taken report of the year 2018-19 (Annexure D) given by Feedback committee
  3. To discuss the annual feedback report of the year 2019-20 given by Feedback committee
  4. To discuss about factors affecting current academic and clinical teaching scenario for students due to Covid19 pandemic.
  5. To streamline the academic value added and inter-disciplinary programs already running in the departments.
  6. To discuss how to eliminate the fear amongst students regarding Covid pandemic and its protocols.
  7. Any other issues or concern pertaining to curriculum with the permission of the chair
- Members: All are requested to attend the meeting and oblige.

Sr No.	Name
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)
2	DR. PRATIK HANDE
3	DR. SWATI JOSHI
4	DR. DIVYA GUPTA
5	Mrs. SHAILEJA PANHALKAR



  
Dr. Anand Shigli  
DEAN, DYPDS



**D Y PATIL DENTAL SCHOOL**

**Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune – 412105**

Date: 10.10.20

The meeting of Academic Planning Committee of D Y Patil Dental School was held on 9<sup>th</sup> October 2020 at 2.00 pm at the Lecture Room. The meeting was chaired by Dr. Paulami Bagchi.


**MINUTES OF MEETING**

1. Committee members present represented required quorum and absence of members was granted by Chairman.
2. AC Coordinator had presented previous minutes to the Committee and was accepted by all the members of Committee.
2. The action taken report of the year 2018-19 (Annexure D) was presented and the committee was satisfied with the action taken by the respective members.
3. The annual feedback report of the year 2019-20 was discussed and approved.
4. Chairman requested all members to formulate plans and protocols to teach students in hybrid mode and incorporate changes needed in exam pattern for exam going students due to Covid19.
5. Due to ongoing covid pandemic lockdown the virtual academic planner and time table for next the academic year was finalized and approved.
6. Any other issues or concern pertaining to curriculum with the permission of the chair was discussed as follows:

Attendance as follows:-

Meeting was attended by:

Sr No.	Name	
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)	Present
2	DR. PRATIK HANDE	Present
3	DR. SWATI JOSHI	Present
4	DR. DIVYA GUPTA	Present
5	Mrs. SHAILEJA PANHALKAR	Absent

  
Dr. Paulami Bagchi.  
Head, Academic Planning Committee



  
Dr. Anand Shigli  
DEAN, DYPDS



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref. No DYPDS/1085

Date: 07 march 2020

### MEETING CIRCULAR

The meeting of the Academic Planning Committee will be held on the following date with agenda mentioned as below:-

Date: 10/03/20

Time: 2PM Onwards

Venue: Online Mode ( Zoom )

Meeting Chair: Dr.Paulami Bagchi

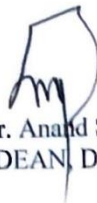
#### Agenda

1. To grant permission for absence for the committee members (if any).
2. To confirm the minutes of previous meeting.
3. To discuss the current Covid- pandemic lockdown and academic planner and time table for next academic year
4. To discuss the possibilities of online teaching and various platforms of online teaching methodology.
5. Any other issues or concern pertaining to curriculum with the permission of the chair.

Members: All are requested to attend the meeting and oblige- Zoom link shall be shared via whats app on 09.03.20.

Sr No.	Name
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)
2	DR. PRATIK HANDE
3	DR. SWATI JOSHI
4	DR. DIVYA GUPTA
5	Mrs. SHAILEJA PANHALKAR



  
Dr. Anand Shigli  
DEAN, DYPDS



**D Y PATIL DENTAL SCHOOL**

**Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune – 412105**

Date: 11.03.20

The virtual meeting of Academic Planning Committee of D Y Patil Dental School was held on 10 March 2020 via zoom platform. The meeting was chaired by Dr. Paulami Bagchi

**MINUTES OF MEETING**

1. Committee members present represented required quorum and absence of members was granted by Chairman.
2. AC Coordinator had presented previous minutes to the Committee and was accepted by all the members of Committee.
3. Due to ongoing covid pandemic lockdown the virtual academic planner and time table for next the academic year was finalized and approved and it was concluded that all time tables shall remain tentative till further directions from the government regarding re-opening of college.

Following is the attendance :-

Sr No.	Name	
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)	Present
2	DR. PRATIK HANDE	Present
3	DR. SWATI JOSHI	Present
4	DR. DIVYA GUPTA	Present
5	Mrs. SHAILEJA PANHALKAR	Present

**Dr. Paulami Bagchi.**  
Head, Academic Planning Committee



**Dr. Anand Shigli**  
DEAN, DYPDS



**D Y PATIL DENTAL SCHOOL**

**Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune – 412105**

Date: 09.10.19

The meeting of Academic Planning Committee of D Y Patil Dental School was held on 08<sup>th</sup> October 2019 at 2.00 pm at the Lecture Room. The meeting was chaired by

**MINUTES OF MEETING**


1. Committee members present represented required quorum and absence of members was granted by Chairman.
2. AC Coordinator presented previous minutes to the Committee and was accepted by all the members of Committee.
3. Academic calendar was finalized.

Meeting was attended by:

Sr No.	Name	
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)	Present
2	DR. PRATIK HANDE	Present
3	DR. SWATI JOSHI	Present
4	DR. DIVYA GUPTA	Present
5	Mrs. SHAILEJA PANHALKAR	Present

  
Dr. Paulami Bagchi.  
Head, Academic Planning Committee



  
Dr. Anand Shigli  
DEAN, DYPDS



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref. No DYPDS/983

Date: 05 October 2019

### MEETING CIRCULAR

The meeting of the Academic Planning Committee will be held on the following date with agenda mentioned as below:-

Date: 08/10/19

Time: 2PM Onwards

Venue: Lecture hall

Meeting Chair: Paulami Bagchi


#### Agenda

1. To grant permission for absence for the committee members (if any)
2. To confirm the minutes of the previous meeting.
- To discuss the annual feedback report of the year 2018-19 given by Feedback committee
- 3 To review and finalise the time table and academic calendar for next academic year.
4. Any other issues or concern pertaining to curriculum with the permission of the chair.

Members: All are requested to attend the meeting and oblige.

Sr No.	Name
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)
2	DR. PRATIK HANDE
3	DR. SWATI JOSHI
4	DR. DIVYA GUPTA
5	Mrs. SHAILEJA PANHALKAR



  
Dr. Anand Shigli  
DEAN, DYPDS



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref. No DYPDS/788

Date: 03 March 2019

### MEETING CIRCULAR

The meeting of the Academic Planning Committee will be held on the following date with agenda mentioned as below:-

Date: 06/03/19

Time: 2PM Onwards

Venue: Lecture hall

Meeting Chair: Dr. Paulami Bagchi


#### Agenda

1. To grant permission for absence of the committee members (if any)
2. To confirm the minutes of the previous meeting.
3. To review and finalise the time table and academic calendar for next academic year.
4. Any other issues or concern pertaining to curriculum with the permission of the chair.

Members: All are requested to attend the meeting and oblige.

Sr No.	Name
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)
2	DR. PRATIK HANDE
3	DR. SWATI JOSHI
4	DR. DIVYA GUPTA
5	Mrs. SHAILEJA PANHALKAR



  
Dr. Anand Shigli  
DEAN, DYPDS



**D Y PATIL DENTAL SCHOOL**  
**Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune – 412105**

Date: 07.03.19

The meeting of Academic Planning Committee of D Y Patil Dental School was held on 6<sup>th</sup> March 2019 at 2.00 pm at the Lecture Room. The meeting was chaired by Dr. Paulami Bagchi.

**MINUTES OF MEETING**

1. Committee members present represented required quorum and absence of members was granted by Chairman.
2. Academic planning committee Coordinator presented previous minutes to the Committee and was accepted by all the members of Committee.
3. Academic calendar was finalized.

Meeting was attended by:

Sr No.	Name	
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)	Present
2	DR. PRATIK HANDE	Absent
3	DR. SWATI JOSHI	Present
4	DR. DIVYA GUPTA	Present
5	Mrs. SHAILEJA PANHALKAR	Present

*Bagchi*

Dr. Paulami Bagchi.  
Head, Academic Planning Committee



*Anand Shigli*  
Dr. Anand Shigli  
DEAN, DYPDS



D Y PATIL GROUP

## D Y PATIL DENTAL SCHOOL

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref. No DYPDS | 616

Date: 5th October 2018

### MEETING CIRCULAR

The meeting of the Academic Planning Committee will be held on the following date with agenda mentioned as below:-

Date: 10.10.2018

Time: 2PM Onwards

Venue: Lecture hall

Meeting Chair: Dr. Paulami Bagchi

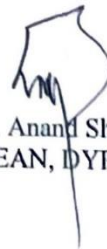
#### Agenda

1. To grant permission for absence for the committee members (if any)
2. To confirm the minutes of previous meeting.
3. To discuss academic planner and time table for the next academic year.

Members: All are requested to attend the meeting and oblige.

Sr No.	Name
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)
2	DR. PRATIK HANDE
3	DR. SWATI JOSHI



  
Dr. Anant Shigli  
DEAN, DYPDS



**D Y PATIL DENTAL SCHOOL**  
**Dr. D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune – 412105**

Date: 11.10.18

The meeting of Academic Planning Committee of D Y Patil Dental School was held on 10 th October 2018 at 2.00 pm at the Lecture Room. The meeting was chaired by Dr. Paulami Bagchi

**MINUTES OF MEETING**

1. Committee members present represented required quorum and absence of members was granted by Chairman.
2. AC Coordinator presented previous minutes to the Committee and was accepted by all the members of Committee.
3. Academic calendar was finalized.

Following members were present:-

Sr No.	Name
1	DR. PAULAMI BAGCHI (COMMITTEE HEAD)
2	DR. PRATIK HANDE
3	DR. SWATI JOSHI

*PBagchi*

Dr. Paulami Bagchi.  
Head, Academic Planning Committee



*[Signature]*

Dr. Anand Shigli  
DEAN, DYPDS

## **LIBRARY COMMITTEE**



D Y PATIL GROUP

**D Y PATIL DENTAL SCHOOL**

Affiliated to the Maharashtra University of Health Sciences, Nashik  
Recognized by Dental Council of India

Ref No: DYPDS/595

Date: 12/09/2018

**CIRCULAR**

To

All members,

**Subject:** Library Committee meeting.

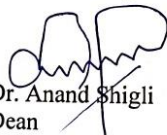
All the library committee members are hereby informed that a meeting will be held on 14/09/2018 to discuss the following agenda:

**Agenda of meeting**

- 1) To purchase new books and journals.
- 2) To renew dental journals
- 3) To discuss any other matter regarding disciplinary issues.

Time: 2 P.M.

Venue: Library

  
Dr. Anand Shigli  
Dean



Dr D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune 412 105  
• Phone (020) 35037779 • E Mail : dean@dypds.com

## MINUTES OF THE MEETING

The meeting of the library committee was held on 14/09/2018 in the library.





### Agenda of meeting

- 1) To purchase new books and journals.
- 2) To renew dental journals
- 3) To discuss any other matter regarding disciplinary issues.

### Discussions and Deliberation

- 1) The stock verification report was submitted.
- 2) All the HODs were asked about the required purchase of national and international books. 3) Renewal cost of journals and database.
- 4) Librarian was complaining about students not maintaining silence in library, chit chatting with friends. All committee members discussed about the disciplinary action to be taken against such students.

The following members attended the meeting.

- 1) Dr. Priyanka Patwardhan – lecturer (Oral and Maxillofacial Surgery) 
- 2) Dr. Avanti Chinte –lecturer (Oral Medicine and Oral Radiology) 
- 3) Dr. Geetanjali Jadhav – lecturer (Paediatric and Preventive Dentistry) 
- 4) Mr. Salim Pathan - Librarian 



D Y PATIL GROUP

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Ref No: DYPDS/ 792

Date: 9/3/2019

Circular

To

All members,

**Subject:** Library Committee meeting to be held on 12/3/2019

This to inform all the members of committee that the upcoming meeting for committee is scheduled on 12/3/2019

**Agenda of meeting**

- 1) Make a list of books and journals for binding
- 2) Quotation for books
- 3) List of Required books from all departments

Time: 2 P.M.

Venue: Library

  
Dr. Anand Shigli  
Dean



Dr D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune 412 105  
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## **MINUTES OF THE MEETING**

The meeting of the library committee was held on 12/3/2019 in the library.




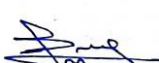
### **Agenda of meeting**

- 1) Make a list of books and journals for binding
- 2) Quotation for books
- 3) List of Required books from all departments

### **Discussions and Deliberation**

1. To get Quotation of required books from different vendors
2. Budget of book purchase for the academic year 2019-2020
3. Discussion on how to conduct orientation program for staff and students for easy access of library.
4. Physical checking and verification of ordered books.

The following members attended the meeting.

- 1) Dr. Priyanka Patwardhan – lecturer (Oral and Maxillofacial Surgery) 
- 2) Dr. Avanti Chinte –lecturer (Oral Medicine and Oral Radiology) 
- 3) Dr. Geetanjali Jadhav – lecturer (Paediatric and Preventive Dentistry) 
- 4) Mr. Salim Pathan - Librarian 



**D Y PATIL GROUP**

**D Y PATIL DENTAL SCHOOL**

Affiliated to the Maharashtra University of Health Sciences, Nashik  
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Ref No: DYPDS/१॥५

Date: 16/9/2019:

**CIRCULAR**

To

All members,

**Subject:** Library Committee meeting to be held on 18/9/2019

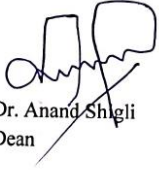
This to inform all the members of committee that the upcoming meeting for committee is scheduled on 18/9/2019

**Agenda of meeting**

- 1) Procurement of computer for digital library
- 2) Quotation for back volume journals
- 3) Make a list of lost books
- 4) List of Required books from all departments
- 5) Discuss the orientation program for staff

Time: 2 P.M.

Venue: Library

  
Dr. Anand Shigli  
Dean



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## MINUTES OF THE MEETING

The meeting of the library committee was held on 18/9/2019 in the library.


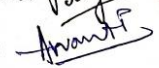

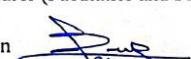
### Agenda of meeting

- 1) Procurement of computer for digital library
- 2) Quotation for back volume journals
- 3) Make a list of lost books
- 4) List of Required books from all departments
- 5) Discuss the orientation program for staff

### Discussions and Deliberation

1. To get Quotation for back volume journals, national and international journals.
2. Make a Budget of books to be purchased for the academic year 2019-2020
3. Make a list of all lost books and there recovery from respective person
4. Requirement of Additional computers and laptops are needed so that I can beneficial for more number of students.
5. Get quotation for computers and laptop
6. Make a list of all staff members who are newly joined to conduct an orientation program for them.

The following members attended the meeting.

- 1) Dr. Priyanka Patwardhan – lecturer (Oral and Maxillofacial Surgery) 
- 2) Dr. Avanti Chinte –lecturer (Oral Medicine and Oral Radiology) 
- 3) Dr. Geetanjali Jadhav – lecturer (Paediatric and Preventive Dentistry) 
- 4) Mr. Salim Pathan - Librarian 



**D Y PATIL GROUP**  
**D Y PATIL DENTAL SCHOOL**  
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Ref no: DYPDS/ 1053

Date:07/01/2020

**CIRCULAR**

To,

All members

Subject: Library committee to be held on 7/1/2020

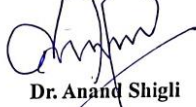
This is to inform all the members of the committee that the upcoming meeting for the committee is scheduled for 7/1/2020.

**Agenda of meeting**

- 1) To purchase new books and journals.
- 2) To renew dental journals
- 3) Quotation of books and journals for year 2020-2021

Time: 2pm

Venue: library.



**Dr. Anand Shigli**

**DEAN**



Dr D Y Patil Knowledge City, Charholi Bk, Via Lohegaon, Pune 412 105  
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## MINUTES OF THE MEETING

The meeting of the library committee was held on 7/1/2020 in the library.




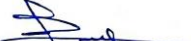
### Agenda of meeting

- Procure more chairs and tables
- Antivirus upgradation
- GET a list of books for the Departmental library.
- Discussion on access to e-library by all UG and PG students and staff.
- Maintain records of members who are using the library.

### Discussions and Deliberation

1. Conduct an orientation and information awareness program for newly joined first year students, PG students and staff.
2. Scheduled National library day celebration on 12<sup>th</sup> august of each year
3. For easy access to the e-library orientation program is scheduled twice in a year for student and staff
4. Record book is to be maintained for those who are using library facilities.
5. Get a quotation for tables and chairs

The following members attended the meeting.

1. Dr. Avanti Chinte –lecturer (Oral Medicine and Oral Radiology) 
2. Dr. Geetanjali Jadhav – lecturer (Paediatric and Preventive Dentistry) 
3. Dr. Divya Dudhalwar – lecturer (Conservative And Endodontics) – 
4. Mr. Salim Pathan - Librarian 



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Ref No: DYPDS/ 1409

Date: 06/01/2021

**CIRCULAR**

To

All members,

**Subject:** Library Committee meeting to be held on 8/1/2021


This to inform all the members of committee that the upcoming meeting for committee is scheduled on 8/1/2021

**Agenda of meeting**

- 1) List of Required books for UG, PG students.
- 2) List Books required for departmental library
- 3) Subscription of journal.
- 4) Make an agenda to conduct orientation program for UG and PG students.

Time: 2 P.M.

Venue: Library

  
Dr. Anand Shigli

Dean



## **MINUTES OF THE MEETING**

The meeting of the library committee was held on 8/1/2021 in the library.





### **Agenda of meeting**

- 1) List of Required books for UG, PG students.
- 2) List Books required for departmental library
- 3) Subscription of journal.
- 4) Make an agenda to conduct orientation program for UG and PG students

### **Discussions and Deliberation**

1. To get quotation for subscription of e- Shodh Sindhu
2. Conduct an Orientation program for use of digital library, searching of new journals and how to access e shodh Sindhu
3. Get a list of books required from all PG departments like orthodontics, endodontics and pedodontics.
4. Obtain Subscription of national and international journals

The following members attended the meeting.

1. Dr. Priyanka Patwardhan – lecturer (Oral and Maxillofacial Surgery) 
2. Dr. Avanti Chinte –lecturer (Oral Medicine and Oral Radiology) 
3. Dr. Geetanjali Jadhav – lecturer (Paediatric and Preventive Dentistry) 
4. Mr. Salim Pathan - Librarian 



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Ref No: DYPDS/ 1672

Date: 12/7/2021

**CIRCULAR**

To

All members,

**Subject:** Library Committee meeting to be held on 14/7/2021


This to inform all the members of the committee that the upcoming meeting for the committee is scheduled for 14/7/2021

**Agenda of meeting**

- 1) Numbers of books to be given for binding
- 2) Make a list of Books required for prosthodontics, orthodontics and endodontics.
- 3) Make an agenda to conduct orientation program for staff. 4) Make covid preventive protocol

Time: 2 P.M.

Venue: Library

  
Dr. Anand Shigli  
Dean



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## MINUTES OF THE MEETING

The meeting of the library committee was held on 17/7/2021 in the library.





### Agenda of meeting

- 1) Numbers of books to be given for binding
- 2) Make a list of Books required for prosthodontics, orthodontics and endodontics.
- 3) Make an agenda to conduct orientation program for staff.
- 4) Make covid preventive protocol

### Discussions and Deliberation

1. To get quotations for binding of books from different vendors.
2. Conduct an Orientation program for the use of the digital library, searching for new journals and how to access e shodh Sindhu for staff
3. Get a list of books required from orthodontics, endodontics, and prosthodontics.
4. Carry out pest control for better maintenance of books.
5. Carry out fumigation on a daily basis to maintain sanitization of the area.

The following members attended the meeting.

1. Dr. Avanti Chinte –lecturer (Oral Medicine and Oral Radiology) 
2. Dr. Geetanjali Jadhav – lecturer (Paediatric and Preventive Dentistry) 
3. Dr. Divya Dudhalwar – lecturer (Conservative And Endodontics) - 
4. Mr. Salim Pathan - Librarian 



**D Y PATIL GROUP**  
**D Y PATIL DENTAL SCHOOL**  
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Ref No: DYPDS/ 2069

Date: 5/1/2022

**CIRCULAR**

To

All members,

**Subject:** Library Committee meeting to be held on 7/1/2022

This is to inform all the members of the committee that the upcoming meeting for the committee is scheduled for 7/1/2022

**Agenda of meeting**

- Procure more chairs and tables
- Antivirus upgradation
- GET a list of books for the Departmental library.
- Discussion on access to e-library by all UG and PG students and staff.
- Maintain records of members who are using the library.

Time: 2 P.M.

Venue: Library

Dr. Anand Shigdi  
Dean



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## MINUTES OF THE MEETING

The meeting of the library committee was held on 7/1/2022 in the library.





### Agenda of meeting

- Procure more chairs and tables
- Antivirus upgradation
- GET a list of books for the Departmental library.
- Discussion on access to e-library by all UG and PG students and staff.
- Maintain records of members who are using the library.

### Discussions and Deliberation

1. Conduct an orientation and information awareness program for newly joined first year students, PG students and staff.
2. Scheduled National library day celebration on 12<sup>th</sup> august of each year
3. For easy access to the e-library orientation program is scheduled twice in a year for student and staff
4. Record book is to be maintained for those who are using library facilities.
5. Get a quotation for tables and chairs

The following members attended the meeting.

1. Dr. Avanti Chinte –lecturer (Oral Medicine and Oral Radiology) – 
2. Dr. Geetanjali Jadhav – lecturer (Paediatric and Preventive Dentistry) 
3. Dr. Divya Dudhalwar – lecturer (Conservative And Endodontics) – 
4. Mr. Salim Pathan - Librarian 



**D Y PATIL GROUP**

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Ref No: DYPDS/2495

Date: 13/7/2022

**CIRCULAR**

To

All members,

**Subject:** Library Committee meeting to be held on 15/7/2022


This is to inform all the members of a committee that the upcoming meeting for the committee is scheduled for 15/7/2022

**Agenda of meeting**

- Make a list of lost books
- Get a quotation for national and international journals □ Get a quotation for UG and PG books
- Discussion on access to e-library by all staff.
- Male a list of lost books

Time: 2 P.M.

Venue: Library

  
Dr. Anand Shigli  
Dean



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## **MINUTES OF THE MEETING**

The meeting of the library committee was held on 15/7/2022 in the library.





### **Agenda of meeting**

- 1) Make a list of lost books
- 2) Get a quotation for national and international journals □ Get a quotation for UG and PG books
- 3) Discussion on access to e-library by all staff.
- 4) Male a list of lost books

### **Discussions and Deliberation**

1. Conduct an orientation and information awareness program for newly joined staff.
2. Strict action to be taken recovery of lost books by the members.
3. Get a quotation for laptop repair and as soon as possible get it repaired.
4. Extend timing of library usage in exam days.

The following members attended the meeting.

1. Dr. Avanti Chinte –lecturer (Oral Medicine and Oral Radiology) 
2. Dr. Geetanjali Jadhav – lecturer (Paediatric and Preventive Dentistry) 
3. Dr. Divya Dudhalwar – lecturer (Conservative And Endodontics) - 
4. Mr. Salim Pathan - Librarian 



D Y PATIL GROUP

**D Y PATIL DENTAL SCHOOL**

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Ref No: DYPDS/2844

Date: 9/1/2023

**CIRCULAR**

To

All members,

**Subject:** Library Committee meeting to be held on 11/1/2023

This is to inform all the members of the committee that the upcoming meeting for the committee is scheduled on 11/1/2023

**Agenda of meeting**

- Physical inspection of Purchased books
- Lost library cards issue
- Budget of book purchase for Academic year 2022-2023
- Librarian day celebration
- Make a list of lost books

Time: 2 P.M.

Venue: Library

Dr. Anand Shigli

Dean



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## **MINUTES OF THE MEETING**

The meeting of the library committee was held on 11/1/2023 in the library




### **Agenda of meeting**

- Physical inspection of Purchased books
- Lost library cards issue
- Budget of book purchase for Academic year 2022-2023
- Librarian day celebration
- Make a list of lost books

### **Discussions and Deliberation**

1. Conduct an orientation and information awareness program for newly joined first year students, PG student.
2. Scheduled National library day celebration program on 12<sup>th</sup> August.
3. Upgrade issuing lost library cards
4. Recover lost books from members by taking strict action

The following members attended the meeting.

1. Dr. Avanti Chinte –lecturer (Oral Medicine and Oral Radiology) 
2. Dr. Geetanjali Jadhav – lecturer (Paediatric and Preventive Dentistry) 
3. Dr. Divya Dudhalwar – lecturer (Conservative And Endodontics) 
4. Mr. Salim Pathan - Librarian 